

HANDBOOK FOR ELECTION OBSERVERS

LOCAL ELECTIONS 2020



Sarajevo, 2020



HANDBOOK

FOR ELECTION OBSERVERS

LOCAL ELECTIONS 2020

HANDBOOK FOR ELECTION OBSERVERS - LOCAL ELECTIONS 2020

Publisher: Central Election Commission of Bosnia and Herzegovina,

Danijela Ozme 7, 71000 Sarajevo, Telephone: 033/251 300,

Fax: 033/251 329, e-mail: kontakt@izbori.ba,

Web page: www.izbori.ba

For publisher: Željko Bakalar, President

Authors: Dr Irena Hadžiabdić and Vlado Rogić

Original title: Priručnik za izborne posmatrače - Lokalni izbori 2020.

Design and technical production: Marijana Žuljević

rp: Grafomark d.o.o. Laktaši

For the printing house: Jelena Milinčić Circulation: 200 kom.

CIP - Katalogizacija u publikaciji Nacionalna i univerzitetska biblioteka Bosne i Hercegovine, Sarajevo

342.8(497.6)"2020"(035)

HADŽIABDIĆ. Irena

Handbook for election observers : local elections 2020 / [authors Irena Hadžiabdić i Vlado Rogić]. - Sarajevo : Centralna izborna komisija Bosne i Hercegovine = Central Election Commission of Bosnia and Herzegovina, 2020. - 95 str. : ilustr. ; 21 cm

Prijevod djela: Priručnik za izborne posmatrače u BiH. - Bibliografija i bilješke uz tekst.

ISBN 978-9958-555-56-5

1. Rogić, Vlado

COBISS BH-ID 41106950

Pursuant to the conclusion rendered at 60th session, dated October 2, 2020, the Central Election Commission of Bosnia and Herzegovina approved this handbook for use by the election administration and accredited observers at the 2020 Local Elections in Bosnia and Herzegovina.

 $The \ terms \ written \ in \ one \ gender \ pertain \ to \ both \ genders, \ without \ any \ discrimination.$

This document was published with financial assistance by the Council of Europe. Views



expressed in this publication by no means express the official position of the Council of Europe. Handbook is distributed for free!

It is forbidden to copy and distribute this handbook in whole or in part without approval of the BiH Central Election Commission.

Dear readers,

First, I would like to extend my gratitude to the accredited observers for their participation in the 2020 Local Elections in Bosnia and Herzegovina, which will contribute to the transparency and building trust into election process.

The purpose of this handbook is to provide general information on the rights and obligations of the observers in a concise and user-friendly manner. You will find the basic information about the election system and the upcoming elections in BiH that may provide the guidelines for good-quality performance of election observer's duties.

Accredited election observers have access to all relevant documents and public meetings of the election commissions. They and can also have access to all the centres for the central voters' register, polling stations, counting centres, as well as other locations where electoral activities take place.

More detailed procedures for the implementation of electoral activities, as well as the relevant data that are updated regularly, are available at the web page of the BiH Central Election Commission, www.izbori.ba.

The Central Election Commission of Bosnia and Herzegovina strongly encourages local and international observers to observe the election activities, thus contributing to the control and transparency of electoral process, strengthening of democratic institutions, and building public confidence in the electoral process.

On behalf of the Central Election Commission of Bosnia and Herzegovina, I would like to extend you a warm welcome to the 2020 Local Elections in Bosnia and Herzegovina.

President

Sarajevo, October 2020

Željko Bakalar

CONTENTS

PART I	
INFORMATION ON THE LOCAL ELECTIONS	5
1.1 Announcement and administration of the 2020 Local Elections	6
1.2 Certified political entities for 2020 Local Elections	6
1.3 Certification of political parties and candidate lists	7
1.4 Polling stations	
1.5 Designation of polling stations	
1.6 Polling material	
1.7 Voters	10
1.8 Election System in Bosnia and Herzegovina	11
PART II	
OBSERVERS	16
2.1 Accreditation of observers and their rights and duties	17
2.2. Rejection or dismissal of an application for accreditation	
2.3 Procedure to revoke the status of an observer	19
2.4 Disruption of electoral activities caused by observers	
2.5 Observers from political entities	20
2.6 Observers from associations	
2.7 International observers	33
2.8 Observers at diplomatic-consular representation offices of Bosnia and Herzegovina	37
PART III	
OBSERVING THE ELECTIONS	38
3.1 Preparation and opening of the polling station	
3.2 Accessing the polling station	40
3.3 Opening of polling station	
3.4 Voting	
3.5 Closing of the polling station	
3.6 Counting procedure at the polling station	
3.7 Objections and remarks of the observers	······ 74
PART IV	
A N N E X E S	75
4.1 Map of the electoral units	76
4.2 Number of registered voters in the Central Voters' Register by electoral units	
(constituencies) and contact information of election commissions	
4.3 Contact information of embassies and consulates in BiH	
4.4 Code of Conduct for International Election Observers	90
4.5 Section 17 of the BiH Election Law: Election Observers	03

PART I

INFORMATION ON THE LOCAL ELECTIONS

1.1 Announcement and administration of the 2020 Local Elections

Pursuant to the decisions of the Central Election Commission of Bosnia and Herzegovina dated May 7th, 2020¹ and May 23rd 2020², **the 2020 Local Elections in Bosnia and Herzegovina will be held on Sunday, November 15th, 2020,** and are announced for:

☐ 64 municipal councils in the Federation of Bosnia and Herzegovina,
□ 56 municipal assemblies in the Republika Srpska,
☐ 120 mayors of municipalities in Bosnia and Herzegovina,
☐ 14 city councils in the Federation of Bosnia and Herzegovina;
☐ 7 city assemblies in Republika Srpska;
☐ 22 city mayors in Bosnia and Herzegovina, and
☐ Assembly of Brčko District of Bosnia and Herzegovina
The local elections for the councillors in the City of Mostar Council will be
held on Sunday, December 20th 2020, pursuant to the decision of BiH Cen-
tral Election Commission, dated July 23rd 2020 ³ .
1.2 Certified political entities for 2020 Local Elections
543 political entities will participate in the 2020 Local Elections:
□ 129 political parties
□ 333 independent candidates
□ 72 coalitions
☐ 9 lists of independent candidates
31 political entities will participate in the local elections for the councillors in the
City of Mostar:
□ 22 political parties
☐ 4 independent candidates
□ 4 coalitions
☐ 1 list of independent candidates
"Official Gazette of BiH", number 25/20

² Official Gazette of BiH", number 29/20 ³ "Official Gazette of BIH", number 46/20.

⁶

1.3 Certification of political parties and candidate lists

Political entities that are eligible to participate in local elections are:

- □ Political parties (in order to participate in the election, the political party has to be registered with the authorized body in accordance with the law, the evidence whereof is presented in the course of applying for certification, with the supporting documentation),
- □ Independent candidates (they file an application for certification with the name, surname and personal data of the independent candidate with supporting documentation).⁴
- □ coalitions (two or more certified political parties that intend to form a coalition file an application for verification under a single name of the coalition with supporting documentation)
- □ lists of independent candidates (two or more certified independent candidates may associate and file a single list of independent candidates for certification with supporting documentation).

Following the procedure of certification of political entities for participation in the elections, the BiH Central Election Commission also BiH certifies the lists of candidates of certified political parties and coalitions.

The number of candidates on the candidate list may exceed the number of mandates that are awarded by 5 candidates, where legal requirement is set on equal representation of male and female gender on the list of candidates (at least 40% of representation of either gender). Candidates of underrepresented gender are distributed according to the rule set out in the law: out of the first two candidates, one is the representative of the underrepresented gender, among the first 5 candidates at least 2 are of underrepresented gender, among the first 8 candidates 3 candidates are of the underrepresented gender, etc.

⁴ In addition to political parties and independent candidates, the following entities are eligible to aapply for participation in the local elections: registered association (or other registered organised form of acting of national minorities) and groups that include minimum 40 citizens at minimum – this for filling the guaranteed seats for representatives of national minorities in the municipalities where the statutes of municipalities/cities envision the seats for these candidates. These candidates also have the status of an independent candidate.

1.4 Polling stations

Polling stations are open from 7 a.m. to 7 p.m.

Types of polling stations:5

- □ **Regular polling station** (where the right to vote is exercised by the voters who vote for the basic electoral unit of their current place of residence),
- □ **Absentee polling station** (where the right to vote is exercised by expatriates whose basic electoral unit for which they vote is not the same as the electoral unit of their current place of residence),
- □ Polling station for voting by tendered ballots (where right to vote may be exercised by: a) voters who are entered in the excerpt from the Central Voters' Register to vote outside BiH and who are in the country on the Election Day, and b) voters who are first time registered in the Central Voters' Register (CVR) in the period from the day the Central Voters' Register was concluded until the Election Day, and who presents to the polling station committee a certificate issued by the Center for Voters' Register, confirming that his/her name is not found on any excerpt from the Central Voters' Register.⁶
- □ Polling stations in diplomatic missions and consular offices of Bosnia and Herzegovina DCROs BiH (Central Election Commission adopts decision on identification of the polling stations in DCROs BiH where vote may be cast by the voters who are registered in the excerpt from the Central Voters' Register for voting in DCROs BiH, no later than 50 days prior to the Election Day, provided that organisational and technical requirements are met and that sufficient number of voters is registered).
- ☐ *Mobile teams* (engaged for voting by persons who are homebound due to old age, illness or disability, or for persons who are prisoners, or confined to institutions.)
- □ Furthermore, **special mobile teams** are engaged for voting by persons who are COVID-19 positive and/or who are subject to isolation measure or are hospitalised.⁷

⁵ It is expected that locations for approximately 5600 polling stations will be set out for the 2020 Local Elections.

 $^{^6}$ Article 20, paragraph 1 of the Rulebook on conduct of elections in Bosnia and Herzegovina ("Official Gazette of BiH", number 25/20, 38/20 and 63/20).

⁷ Rulebook on the amendments to the Rulebook on the conduct of elections in Bosnia and Herzegovina ("Official Gazette", no. 63/20).

1.5 Designation of polling stations

Designation of polling stations is carried out by stating the code of a municipality (001-200); followed by the marking for the entity or Brčko District BIH (A – Federation of BiH, B – Republika Srpska i C – Brčko District of BiH); and stating the ordinal number of polling station (e.g. 001-449 for regular polling stations, 501-599 for absentee polling stations, and three letters 'N' (NNN) for polling stations authorised to issue tendered ballots.

E.g.: Regular polling station in Zenica will be designated with - 093A005.

Polling stations in DCROs BiH include the marking of the DCRO BiH (international designation of the country where DCRO is located) and ordinal number of the polling station (e.g. polling station in DCRO BIH in Austria – Ao1).

1.6 Polling material

Non-sensitive polling material is delivered to the municipal election commission by the BiH Central Election Commission, at least 20 days before the Election Day and is comprised of:

- a. Lists of candidates (posters)
- b. Placards (that include information for the voters)
- c. Polling booths,
- d. Part of polling consumables (pens, stickers, rubbers and similar).

Sensitive polling material is delivered to the municipal election commission by the BiH Central Election Commission, at least 3 days before the Election Day and is comprised:

- a. Ballots,
- b. Forms
- c. Excerpts from the Central Voters' Register for polling stations (delivered no later than 20 days prior to the Election Day).

The municipal election commission adopts the plan of delivering the voting material to the polling station committee, according to which, no later than 12 hours prior to opening of the polling stations, it is to deliver the voting material

to the polling station committee, in the polling station. The polling station committee verifies whether the polling material is complete and correct, and signs the hand-over in the records.

Following the receipt of the material, the president and polling station committee members will examine the space designated for the polling station and remove any shortcomings (all insignia and symbols indicating political parties, religious symbols, as well as any other insignia that may have discriminatory meaning).

1.7 Voters

A person is eligible to be registered in the Central Voters' Register if the following requirements are met:

- ☐ is 18 years old
- ☐ holds the citizenship of Bosnia and Herzegovina
- ☐ has a permanent place of residence in Bosnia and Herzegovina.

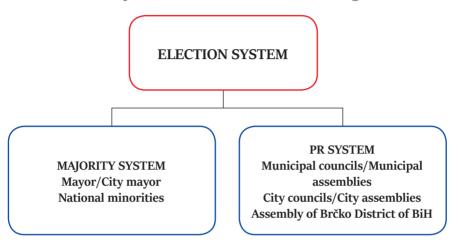
The categories of voters are as follows:

- □ *regular voters* (who vote in regular polling stations, unless they are bedridden or committed to institutions in that case they are eligible to vote through the mobile team)
- □ **voters who vote in absence** (voters who have the status of expatriates and whose basic electoral unit for which they vote is not the same as the electoral unit of their current place of residence where they vote in absentee polling stations)
- □ **voters who vote in person** (voters with a status of expatriated person whose basic electoral unit for which and in which they vote in person in polling stations for voting in person is not the same as the basic electoral unit of their current residence)
- □ **voters outside BiH** (refugees and persons temporarily living outside BiH, who, after delivering and confirming their application, vote via mail or in the polling stations for voting in person in diplomatic representative offices and consulates of BiH).

On the date of announcement of the elections and conclusion of the Central Voters' Register (May 6 2020 at 00.00 PM), the total number of registered voters

was **3.374.364**, out of which 1 691 215 or 50, 12% were women and 1 683 149 or 49, 88% were men.⁸

1.8 Election System in Bosnia and Herzegovina



Schematic 1: Outline of the election system in Bosnia and Herzegovina

Two election systems are used in Bosnia and Herzegovina:

- $\hfill \square$ majority system (system of simple majority), and
- □ proportionate representation system (PR system).

Majority system. The characteristic of the majority system (simple majority system) is that the winner takes all, and it is used when electing the mayors and city mayors, as well as the representatives of national minorities.

Proportionate representation system is used when electing the representatives/councillors in the Assembly of Brčko District of BiH, city assemblies/city councils and municipal councils/municipal assemblies.

Distribution of mandates in the proportionate representation system is performed by implementing the *Sainte-Laguë* method for conversion of votes into

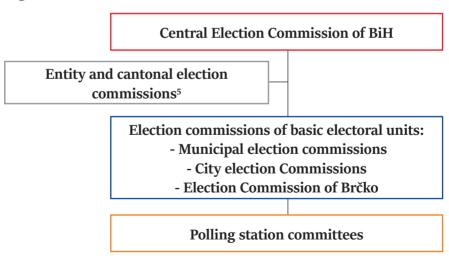
⁸ Annex -Table: Number of voters per basic electoral units.

mandates, where the total number of votes won is divided by odd numbers 1,3,5, 7, etc.

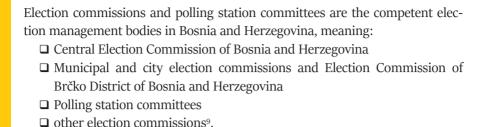
In order for political entities to be included in distribution of mandates, they have to win more than 3% of a total number of valid votes in basic electoral unit where they run candidacy for a certain government body/authority (election threshold).

In addition to this 3% - election threshold, another threshold was introduced - that of 10% of valid votes that political entity needs to win in order for the candidate to advance on the list. The mandates received by the list of the political entity under the said procedure are distributed to the candidates on the candidate list, where each candidate received at least 10% of the total number of valid votes received by the said list, from the highest to the lowest number of votes. The remaining candidates, who failed to cross the stated threshold of 10%, remain at the position they had on the list of candidates, regardless of the number of votes they won individually based on the voters' preferences.

1.9 Election Administration



Scheme 2: Election administration in Bosnia and Herzegovina



The members of election commissions and polling station committees have to be independent and non-bias in their work and possess adequate expertise and experience in administering elections.

Central Election Commission of BiH is an umbrella institution for administering the elections in Bosnia and Herzegovina, which, among other things, coordinates, oversees and regulates the activities of all election commissions and polling station committees, in line with the Election Law of BiH, reports annually to the Parliamentary Assembly of BiH on the electoral administration in BiH and implements other activities set out in article 2.9 of the Election Law of BiH. It is comprised of seven members: two Croats, two Bosniaks, two Serbs and one representative of Others. The president of the Central Election Commission BiH is elected among the members for a term in duration of 21 months.

*Municipal/city election commission*¹⁰ is comprised of three, five or seven members. The number of members for every municipality is determined by the BiH Central Election Commission, based on the number of voters registered in the in the excerpt from the Central Voters' Register and the size of the municipality. Municipalities that have up to 20.000 voters registered in the excerpt from the Central Voters' Register have three (3) members; municipalities that have up to 50.000 registered voters have five (5) members, whereas mu-

⁹ Election Commission of Republika Srpska was established pursuant to the Election Law of Republika Srpska. The Law on Establishing the Body for Administering the Elections in the Federation of Bosnia and Herzegovina envisioned the establishment of the authorities/bodies for administering the elections, however the said bodies were never established.

Or city election commission for cities: Banja Luka, Bihać, Bijeljina, Cazin, Čapljina, Doboj, Goražde, Gračanica, Gradačac, Gradiška, Livno, Ljubuški, Mostar, Prijedor, Srebrenik, Široki Brijeg, Trebinje, Tuzla, Visoko, Zenica, Zvornik i Živinice.

nicipalities where the number of registered voters exceeds 50.000 have seven members. On the territory of its municipality, municipal election commission is authorized, among other things, to monitor and control (supervise) the Voters' Register Centre; designate Polling Stations; conduct the appointment procedure and deliver training for the members of the Polling Station Committee; compile the results of elections from all polling stations in the municipality, and send the results to the Central Election Commission of BiH, and to perform other activities and tasks referred to in the Article 2.13 of BiH Election Law.

ETHNIC COMPOSITION OF THE MUNICIPAL/CITY ELECTION COMMISSIONS						
TOTAL	CROATS	BOSNIAKS	SERBS	OTHERS		
557	105/18,85%	210/37,70%	217/38,96%	25/4,49%		
GENDER STRUCTURE OF MUNICIPALITY/CITY ELECTION COMMISSIONS						
TOTAL	TOTAL MEN			WOMEN		
557 286/51,35%		271/48,65%				
AGE STRU	AGE STRUCTURE OF MUNICIPALITY/CITY ELECTION COMMISSIONS					
TOTAL	BELOW 30	30-40 YEARS	40-50 YEARS	PAST 50 YEARS		
557	226/40.57%	111/19,93%	125/22.44%	95/17,06%		

Polling station committee is comprised of three (if up to 350 voters is registered in the excerpt from the Central Voters' Register for a specific polling station) or five members (if more than 350 voters is registered in the excerpt from the Central Voters' Register for a specific polling station) of whom one is appointed as President. The President and members of the Polling Station Committee shall have deputies. The Polling Station Committee directly manages the activities of the Polling Station, ensures the regularity and secrecy of the vote and records the election results at the Polling Station.

Mobile team is comprised of three members of whom one is appointed as President. President and the members of mobile team have deputies. The number of

mobile teams is determined by the municipal election commission, depending on the total number and spatial distribution of voters who will vote through the mobile team.

Special mobile team 11 includes, if possible, at least one health professional who is equipped with the special protective equipment.



Željko Bakalar, President of CEC BiH



Dr Suad Arnautović, CEC BiH member



Dr Irena Hadžiabdić, CEC BiH member



Ahmet Šantić, CEC BiH member



Vlado Rogić, CEC BiH member



Vanja Bjelica-Prutina, CEC BiH member



Jovan Kalaba, CEC BiH member

¹¹ For voting by voters who are COVID-19 positive and/or who are subject to isolation measure or are hospitalised.

PART II

OBSERVERS

2.1 Accreditation of observers and their rights and duties

Only accredited observers are allowed to observe electoral activities.

The bodies that have authority to accredit the observers are:

- Central Election Commission of BiH, and
- Election commissions of the basic electoral units (municipal/city election commissions and Election commission of Brčko District of BiH).

An accredited observer may observe:

- ☐ the work of the Central Election Commission of BiH (including the process of ballot printing) ☐ the work of municipal/city election commission
- ☐ the work of the Voters Register Centre
- polling stations
- □ polling stations in diplomatic missions and consular offices (DCROs)
- ☐ the work of the Central Counting Centre.

When submitting the application for accreditation, the political entities, associations and international observers state what activities they would like to observe. Election commissions shall develop a work plan of the mobile team which includes the composition of the team, working schedule and the team's route. The plan is to be delivered to an accredited observer upon his/her request.

Election commissions shall enable the accredited observers to observe the work of a special mobile team. All this is to be executed in compliance with the recommendations listed in the Instruction on operations of the election management bodies on the Election Day in the context of Covid-19 epidemic. Where appropriate, election commissions will develop the supplement to the plan taking into account the addresses of these voters, prior field work plan of the special mobile team, and business hours of the team - until 7 p.m. This will be communicated to accredited observers in an appropriate manner.

The Central Election Commission of BiH grants accreditations to observers who observe the work of the Central Election Commission of BiH, the Central Counting Centre, and polling stations in diplomatic missions and consular offices (DCROs) of BiH. Election commissions of basic electoral units grant accreditations to observers of political entities who observe the work of election commissions, Voter Registration Centre, polling stations, and other electoral locations. 12

The following entities may submit application for observer accreditation to the
Central Election Commission of BiH:
□ political entities¹³
□ associations ¹⁴
☐ international organisations ¹⁵ .
All relevant data for accredited observers are available at the web page of the BiH Central Election Commission, http://www.izbori.ba/Lokalni_izbo-
ri_2020/Default.aspx?CategoryID=995⟪=3
The following person is not eligible for election observer: □ person who is a candidate at the forthcoming elections; □ person whose candidacy at the forthcoming elections was rejected or his/her name was subsequently removed from the list of candidates; □ person who received from the BiH Central Election Commission the sanction of illegibility to work at a polling station committee, centre for voters register or in an election commission.
 register or in an election commission, □ person who was proposed by a political entity that is not certified to participate in the elections; □ person who is member of a polling station committee; □ person who holds a mandate in the executive or legislative government in
the constituency at the level for which he/she is standing for the elections

2.2. Rejection or dismissal of an application for accreditation

The BiH Central Election Commission and election commission in basic elec-

¹² Article 24b, paragraphs (2) and (3) of the Rulebook amending the Rulebook on the conduct of elections in Bosnia and Herzegovina.

¹³ **Political entity** shall mean a political party, an independent candidate, a coalition, or a list of independent candidates certified for participation in elections, in accordance with the BiH Election Law.

¹⁴ **Association** shall mean an association or a foundation established in compliance with the laws on associations and foundations

¹⁵ **International organisation** shall mean an international government and non-government organisations, foreign government.

toral unit will adopt decision to reject an application to issue the accreditation or to grant accreditation to an observer in the following cases: if an applicant failed to submit an application within the deadlines set by the BiH Central Election Commission if an applicant submitted an incomplete documentation if application was submitted by unauthorised person if the said person was already proposed, meaning, if he/she was accredited by another political entity or association.	y
An observer who was refused accreditation by the election commission may within three (3) days from the day of receipt of the decision, file a complain with the Central Election Commission of BiH. The political entities and associations that were denied accreditation, under decision of the BiH Central Election Commission, are entitled to lodge a complain with the Appellate Division of the Court of Bosnia and Herzegovina, through the BiH Central Election Commission.	nt e- nt
 2.3 Procedure to revoke the status of an observer The election management body will revoke the status of accredited observer and remove the observer from location of electoral activities during observation of election process if: observer causes disruption of electoral activities; observer fails to comply with the secrecy of voting, observer fails to wear official accreditation; observer wears insignia which affiliate him/her with a certain political entity 	n
2.4 Disruption of electoral activities caused by observers	
An accredited observer will sign the Statement on the Code of Conduct and sha comply with the following conduct rules: to be impartial/non-bias, in line with his/her duties to refrain from interfering with the electoral process which includes the registration of voters in the Central Voters' Register the, procedure on the day of voting or counting of ballots, and to adhere to the secrecy of votine to refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with refrain from trying to exert any sort of influence on a person with the complex trying to exert any sort of influence on a person with the complex trying tryi	ie ie

gard to that person's selection of voting options or the manner in which a person will mark the ballot

□ to adhere to the provisions of the BiH Election Law.

The election management body shall revoke the status of an accredited observer and remove an observer from the polling station during observation of electoral process if:

- □ observer causes disruption of electoral activities;
- □ observer fails to comply with the secrecy of voting,
- □ observer fails to wear official accreditation;
- □ observer wears insignia which affiliate him/her with a certain political entity.

In the process of removing an accredited observer from the location of electoral activities, a representative of the election management body should first issue a warning to the accredited observer, who is disrupting the electoral process, and undertake all other available measures and actions to stop the disruption, and if accredited observer continues such an action, the representative will remove him/her from the location of electoral activities.

Any removal from the polling station should be recorded in the form Z₇ of the Polling Station Poll Book/Minutes on operations of the polling station committee (abbr. ZARBO in local languages).

The competent election management body will notify political entity, association – meaning, an international observer, on revocation of accreditation.

2.5 Observers from political entities

Representatives of certified political entities submit the application to the BiH Central Election Commission for accreditation of election observers for observing electoral activities of the BiH Central Election Commission and the Main Counting Centre and polling stations designated for voting in diplomatic missions and consular offices (DCROs BiH). The request for accreditation must be signed by the person who is listed as the person authorised for representation in the application for certification of the political entity and whose signature is deposited with the Central Election Commission of BiH. When accreditation

request/ application is submitted to the election commissions, it is submitted by the above stated persons or persons who were granted special authorisation by the said persons to submit the request

Representatives of certified political entities may file a request for accreditation of observers only in the basic electoral units that belong to the constituencies for which they are running, and specifically, for observing the work of the election commission, the centre for voters register, polling stations and other identified locations.

The political entities, who are included in the list of political entities set by the BiH Central Election Commission under the procedure applied for proposing the members of polling station committees, have the right to be accredited for observing the electoral activities.

The deadline for submitting request for accreditation of observers from political entities is **October 31, 2020.**

Political entity accompanies the accreditation request with the list of proposed observers, which includes:

- □ name and surname
- □ number of valid ID card
- ☐ national identification number of an observer
- □ the request is to be accompanied by the signed code of conduct form and the signed statement on secrecy of voting for each nominated observer respectively.

Political entities may propose for observers only the persons who are not minors and who are the citizens of BiH.

The number of observers from political entities that may receive accreditation is not limited; however, a political entity may have only one observer at the same time at one location of electoral activities.

Political entities may observe the activities in the absentee polling stations and it is their own responsibility to request information about the locations of these polling stations from the Central Election Commission of BiH. Political entities will contact the election commission of the basic electoral unit where absentee polling station is located, for the purpose of accrediting their observers.



REQUEST FOR ACCREDITATION

OF THE REPRESENTATIVE OF POLITICAL ENTITY

For observing electoral activities of the election commission, Voters' Register Centre, polling stations and other locations of electoral activities.

Political entity	
Name	
Code of political entity (designated by CEC BiH)	
for observing inBasic electoral u	
Dasic electoral u	nit
Please state the language and script to be used when prin accreditations;	fing your
Contact - address	
Number of telephone/ fax, including the dial/area code	
E-mail	
	Date
Signature of an authorised	

*Note: The representatives of political entities submit the request for accreditation of observers for observing electoral activities of election commission, Voters Register Centre, polling stations and other locations of electoral activities to the election commission in basic electoral unit that belongs to the constituencies for which they are running.

**Note: Election commission shall submit the list of accredited observers to all polling stations in the basic electoral unit which is subject of the request.

AP-1-PS

Figure 1: Form - Request for accreditation of the representative of political entity

Political entity_

AP-1-PS



LIST OF NOMINATED OBSERVERS FROM POLITICAL ENTITY

Name

For observing electoral activities of the election commission, Voters' Register Centre, polling stations and other locations of electoral activities

Ordin al no.	Last name	Name	Number of valid ID card	National identification number
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
Appointed o	observers will be entitled ons and other locations fo	to observe activiti or observing elect	es of election commisoral activities.	sion, Voters Register Centr
			Date	
	e of an authorised f political entity			

Figure 2: Form - List of nominated observers from political entity

BOSNA I HERCEGOVINA CENTRALNA IZBORNA KOMISIJA SREDIŠNJE IZBORNO POVJERENSTVO

REQUEST FOR ACCREDITATION OF THE REPRESENTATIVE OF POLITICAL ENTITY

for observing the electoral activities of the BiH Central Election Commission, Main Counting Centre and work in DCROs

olitical entityName	1	
ode of political entity (designated by CEC BiH)		
or observing (please tick the appropriate box):		
A) Work of the BiH Central Election Commission		
B) Work of the Main Counting Centre		
C) Work in diplomatic missions and consular offices (DCROs)		
Please state the language and script to be used when prin	iting your accreditations:	
Contact - address		
Number of telephone / fax, including the dial/area co	de	
E-mail		
Signature of an authorised person of political entity	Date	

*Note: The representatives of political entities submit to the BiH Central Election Commission the request for accreditation of observers for observing the work of the BiH Central Election Commission, Main/Central Counting Centre and work in diplomatic missions and consular offices (DCROs). Requests for observing elections at the polling station in DCRO may be forwarded to the Central Election Commission of BiH through the DCRO BiH.

***Note: Political entities shall submit, in addition to the request for observer accreditation, the individual lists of observers for observing the work of the BiH Central Election Commission, Main/Central Counting Centre and work in diplomatic missions and consular offices (DCROs). Political entities submit the lists of observers for each polling station in DCROs where they want to observe elections.

***Note: Representatives of the applicant will be issued as much as accreditations as there are signed observers indicated on the list of proposed observers who signed the code of conduct form and statement on compliance with the secrecy of voting.

AP-2-PS

Figure 3: Form - Request for accreditation of the representative of political entity for observing the work of BiH Central Election Commission, Main/Central Counting Centre and DCROs BiH



LIST OF NOMINATED OBSERVERS OF POLITICAL ENTITY

for observing the work of the BiH Central Election Commission

	Last name	Name	valid ID card	National Identification Number
No. 1.				
2				
2.				
4.				
4. 5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17. 18.			1	
19.				
20.				

AP-2-PS

Figure 4: Form - List of nominated observers for observing the work of the BiH Central Election Commission



LIST OF NOMINATED OBSERVERS OF POLITICAL ENTITY

for observing the work of the Main Counting Centre

Ord.	Last name	Name	Number of valid ID card	National Identification Number
No. 1. 2. 3. 4. 5. 6. 7.				
2			1	
3.				
4				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				

AP-2-PS

Political entity

Figure 5: Form - List of nominated observers for observing the work of the Main Counting Centre



LIST OF NOMINATED OBSERVERS FROM POLITICAL ENTITY for observing the work at the polling station in diplomatic mission and consular office (DCRO)

Political	entity		Name			
Nominates the following candidates for the accreditations for observing elections in diplomatic mission and consular office (DCRO) of BiH designated for the voting by BiH citizens.						
Ordin al no.	Last name	Name	Number of valid ID card	Name of the country which issued the passport and passport number	National Identification Number	
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.	İ					
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						
	nature of an autho			Date		

AP-2-PS

Figure 6: Form - List of nominated observers for observing the work in DCRO BiH

BOSNA I HERCEGOVINA CENTRALNA IZBORNA KOMISIJA SREDIŠNJE IZBORNO POVJERENSTVO

CODE OF CONDUCT AND STATEMENT ON COMPLIANCE WITH THE SECRECY OF THE VOTE

of accredited observer to observe the work of the BiH Central Election Commission, election commission, centre for voters' register, polling station, Main Counting Centre and other locations of electoral activities

	Name of the accredited observer				
Name of political entity, Association					
[being an accredited observer do hereby declare that:				
4	A) I shall maintain strict impartiality in the conduct of my duties;				
]	B) I shall not interfere with the election process, which includes registration of voters into the Central Voters Register, polling day procedures or the vote count and I shall respect the secrecy of the vote;				
(C) I shall not attempt to exert any influence over a person regarding his or her choice of voting options or the manner in which he or she will mark the ballot.				
1	D) I shall abide by the provisions of the Election Law of Bosnia and Herzegovina.				
]	E) An observer may bring substantiated objections to the work of the bodies competent for administration of the elections established by the BiH Election Law in writing, which is annexed to the minutes on the operations of the body competent for administration of the elections, based on which a political entity may file a complaint with the competent body.				
Sign	nature of Accredited Observer:				
Date	<u> </u>				

AP-I-IP

Figure 7: Form - Code of Conduct and Statement on Compliance with the Secrecy of the Vote

serve electoral activities.

2.6 Observers from associations

The representatives of association shall submit the application for accrediting observers to observe all electoral activities to the BiH Central Election Commission. Requests for observer accreditation shall not be submitted later than **October 31, 2020.**

Association is not eligible for accreditation if it was founded or sponsored by a political entity or if it is involved in any type of activities on behalf of the certified political entities. Representative of the association signs a statement on the application for accreditation that association was not founded or sponsored by a political entity, in accordance with the Article 17.4, paragraph (1) item 1) of the Election Law in BiH.

In the application form the association shall indicate:
☐ Election activities it wants to observe,
☐ Contact details (address, number of telephone, fax and e-mail),
☐ Basic electoral units/constituencies where it wants to observe electoral activities,
□ Number of observers, and
 in addition, submits the following: List of nominated observers including names and last names, numbers of valid ID card and national identification number of the observers, An excerpt on registration of the association in the registry of associations with the competent body, which may not be older than 60 days, and Code of conduct form and the statement on adhering to the secrecy of voting.

The list of accredited observers from associations, who received accreditation from the BiH Central Election Commission, is delivered to all election commissions in which associations are accredited. Election commissions deliver the list of accredited observers to all polling stations in the basic electoral unit which is subject of the request.

Association shall apply separately for each constituency where it wants to ob-

BOSNA I HERCEGOVINA CENTRALNA IZBORNA KOMISIJA SREDIŠNJE IZBORNO POVJERENSTVO

REQUEST FOR ACCREDITATION OF ASSOCIATION

	Name	f associati	on	
Contact -	address	1 associati	OII	
Number	of telephone / fax, including the dial/area c	ode		=
E-mail				
	erving (please tick appropriate box – you il unit where you intend to observe electo:			parate form for each basic
A)	Work of the BiH Central Election Commissi	ion		
B)	Work of election commission Basic electoral unit Number of observers	_		
C)	Work of Voters Register Centre Basic electoral unit Number of observers	_		
D)	Work of a polling station Basic electoral unit Number of observers			
E)	Work of the Main/Central Counting Centre Number of observers			
F)	Work in in diplomatic missions and consular	roffices		
Please s	tate the reasons for observing the elector	al process:		
accredit I confir by, nor	tate the language and script to be used when ations; m, by signing the form hereof, that assoc pursues any activity for the benefit and visions of the BiH Election Law.	iation und	ler the said	
Name at Associat		ignature	-	Date
accreditati **Note: P statement: accreditati the secrec Commissionumber sl	cocciations shall submit the lists of observers at the confedent of association will take over the accreditation con observer's compliance with the secrety of voting to construct to commission officer will not keep the sign by of voting Election commission officer will check on. The representatives of associations will be inseed to all not exceed the number of observers indicated by a second of the BiH Central Election Commission.	ion: after pre o the officer o ed code of con whether the he a: many a	esenting the s f the election iduct forms a organization ccreditations	eparate signed code of conduct forms and commission who is responsible for providing and statements on observers' compliance with is accredited by the BiH Central Election at there are signed statement forms and this

Figure 8: Request for accreditation of association

Association

AP-1-UG

LIST OF NOMINATED OBSERVERS FROM ASSOCIATION

Ord.	Last name	Name	Number of valid ID card	National Identification Number
No.				
2.				
3.			-	
4.				
5.			+	
5.			+ -	
7.			1	
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
observers.	The list is in the form	of an annex to	the decision on accre	es the names of accredite ditation of associations an ions of basic electoral unit

Figure 9: List of nominated observers from association

BOSNA I HERCEGOVINA CENTRALNA IZBORNA KOMISIJA SREDIŠNJE IZBORNO POVJERENSTVO

CODE OF CONDUCT AND STATEMENT ON COMPLIANCE WITH THE SECRECY OF THE VOTE

of accredited observer to observe the work of the BiH Central Election Commission, election commission, centre for voters' register, polling station, Main Counting Centre and other locations of electoral activities

	Name of the accredited observer		
Name of political entity, Association			
I	being an accredited observer do hereby declare that:		
A)	I shall maintain strict impartiality in the conduct of my duties;		
	I shall not interfere with the election process, which includes registration of voters into the Central Voters Register, polling day procedures or the vote count and I shall respect the secrecy of the vote;		
	I shall not attempt to exert any influence over a person regarding his or her choice of voting options or the manner in which he or she will mark the ballot.		
D)	I shall abide by the provisions of the Election Law of Bosnia and Herzegovina.		
	An observer may bring substantiated objections to the work of the bodies competent for administration of the elections established by the BiH Election Law in writing, which is annexed to the minutes on the operations of the body competent for administration of the elections, based on which a political entity may file a complaint with the competent body.		
Signatu	re of Accredited Observer:		
Date:			

AP-I-IP

Figure 10: Statement Form - Statement on compliance with the secrecy of voting

2.7 International observers

The representatives of the international observers shall submit the application for accreditation for observing the electoral activities to the BiH Central Election Commission, no later than **November 14, 2020.**

The BiH Central Election Commission shall accredit and issue accreditations to the representatives of international observers for observing any type of electoral activity. International observers shall collect their accreditations at the premises of the BiH Central Election Commission, address: Danijela Ozme br. 7, 71000 Sarajevo.

International observers may have an unlimited number of accredited observers. The number of international observers present at a polling station is not limited, but it must not affect regularity of the election process.

International observer may be accompanied by an interpreter at any place where he/she observes the electoral activity.

In the accreditation application form the representative of international observ-

and encloses the following annexes:

- figspace list of the names of nominated observers including the name and last name, name of country that issued the passport and passport number
- $\hfill \square$ a document, signed by the authorized person, providing the reasons why they are interested to observe election process in BiH
- \Box code of conduct form and statement on compliance with the secrecy of voting.



APPLICATION FORM FOR ACCREDITATION OF INTERNATIONAL OBSERVER

Name of international organization/name and last name Contact address					
Telep	phone/fax number including country code				
E-ma	nil				
	observers of this organization are applying to observe:				
(Tick	an appropriate box next to the election activity which you int	end to observe)			
A)	Work of the BiH Central Election Commission	П			
B)	Work of the election commission	П			
C)	Work of the Centre for Voters' Register				
D)	Work at the polling station				
E)	Work of the Main Counting Centre				
F)	Work at the diplomatic-consular representation offices	П			
doe	Provide name of the diplomatic-consular representation placing my signature I hereby confirm that the internation is not pursue any activity on behalf of the political entity at the BiH Election Law.	nal organization under the given name			
Signa	ture of international observers' representative	Date			
-	esentative of the international observers shall, after presenting i				
	he statements on respecting the secrecy of the vote, take over of n of the BiH Central Election Commission, who is responsible f				
repro taten	sentatives of international observers shall receive as many accients, and that number shall not exceed the number of ol ational observers.	reditations as there are signed forms and			

AP-1-MP-E

Figure 11: Application form for accreditation of international observer

submitting this application form to the BiH Central Election Commission.

LIST OF NOMINATED INTERNATIONAL OBSERVERS

Name of international organization is hereby nominating the following candidates for accreditations:

No.	Last name	Name	Number of a valid ID card	State that issued the passport and the passport number	Personal identification number
1.					
2.					
3. 4.		-			
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					

Signature	of the	representative
of interna	tional	observers

Date	

AP-1-MP-E

Figure 12: Form - List of nominated international observers

BOSNA I HERCEGOVINA CENTRALNA IZBORNA KOMISIJA SREDIŠNJE IZBORNO POVJERENSTVO

CODE OF CONDUCT AND STATEMENT ON COMPLIANCE WITH THE SECRECY OF THE VOTE

of accredited observer to observe the work of the BiH Central Election Commission, election commission, centre for voters' register, polling station, Main Counting Centre and other locations of electoral activities

	Name of the accredited observer			
Name of international organisation				
•	being an accredited observer do hereby declare that:			
A	I shall maintain strict impartiality in the conduct of my duties;			
Е	I shall not interfere with the election process, which includes registration of voters into the Central Voters Register, polling day procedures or the vote count and I shall respect the secrecy of the vote;			
C	I shall not attempt to exert any influence over a person regarding his or her choice of voting options or the manner in which he or she will mark the ballot.			
Г) I shall abide by the provisions of the Election Law of Bosnia and Herzegovina.			
E	An observer may bring substantiated objections to the work of the bodies competent for administration of the elections established by the BiH Election Law in writing, which is annexed to the minutes on the operations of the body competent for administration of the elections, based on which a political entity may file a complaint with the competent body.			
Signa	ature of Accredited Observer:			
Date				

AP-I-IP

Figure 13: Code of Conduct Form and Statement on Compliance with the Secrecy of the Vote

2.8 Observers at diplomatic-consular representation offices of Bosnia and Herzegovina

The representatives of political entities, associations and international observers shall submit an application form for accreditation of their observers to observe elections at a polling station designated for voting of citizens of Bosnia and Herzegovina at the diplomatic-consular representation offices of BiH (DCRO BiH) directly to the BiH Central Election Commission or through the DCRO BiH. Accreditation application forms are to be submitted no later than **October 31, 2020.**

Accredited observers shall collect the accreditations at the BiH Central Election Commission or at the DCRO BiH.

The following is indicated in the application form:
☐ Election activities he/she wishes to observe,
□ Contact details,
☐ Name of the DCRO BiH
and the following annexes are submitted:
□ list of the names of nominated observers including the name and last
name, number of valid ID card, name of country that issued the passport
and passport number, and national identification number
☐ a document, signed by the authorized person, providing the reasons why

BiH Central Election Commission and the election commissions of basic electoral units shall retain the original sample of the code of conduct form and the statement on respecting the secrecy of voting.

they are interested to observe election process in BiH

An observer is obligated to wear an accreditation.

PART III

OBSERVING THE ELECTIONS

Considering that the 2020 Local Elections will be administered in the context of COVID-19 pandemic, the Central Election Commission has adopted the Instruction on operations of the election management bodies on the Election Day in the context of Covid-19 epidemic (hereinafter: Instruction),¹⁶ which regulates the operations of the polling station committees regarding the arrangement of the polling station, control of the order at the polling station and the additional duties of the president of the polling station committees and their deputes, as well as election commissions.

Analysis of elections in Bosnia and Herzegovina indicates that by faar the greatest number of accredited observers observes the locations and work of polling station committees and below we will elaborate the code of conduct of the observers in the polling station as follows:

- □ prior to the opening of polling stations
- □ during the work of polling stations
- □ after the close of polling stations.

3.1 Preparation and opening of the polling station

A day before the Election Day president and members of the polling station committee and their members shall ensure disinfection of the entire polling station in cooperation with the competent authorities.¹⁷

An observer should arrive to the polling station he/she wishes to observe at least half an hour before the voting begins, i.e. from o6.00 AM to o6.30 PM.

In order to simplify the procedure of observing the work of the polling station, the observer shall prepare the following:

- ☐ his/her accreditation
- ☐ ID card or some other valid identification document
- □ handbook for observers
- □ biro or ball pen
- ☐ food and drink (no alcohol under no circumstances).

 $^{^{16}}$ Instruction on operations of the election management bodies on the Election Day in the context of Covid-19 epidemic," Official Gazette of BiH", broj 41/20.

¹⁷ Article 3. *Ibid*.

3.2 Accessing the polling station

All persons at the polling station must maintain a physical distance of at least 1.5 meters from each other.

After arriving to the polling station, an observer has to:

- 1. Provide a personal ID document to the president of the polling station committee. When arriving to the headquarters of the election implementation body (Central Election Commission BiH or a municipal/city election commission), Voters' Register Center, or the Main/Central Counting Center, an observer has to provide an ID document to the authorized person.
- 2. The president of the polling station committee or an authorized person will verify the observer's ID document with a photo, to establish that the name of the observer is on the accreditation.
- 3. The president of the polling station committee or the authorized person will write down the name of an observer, the name of entity that accredited him/her, and his/her accreditation number in the Polling Station Poll Book (ZARBO), i.e. other records kept at the headquarters of the election implementation body, recording the time when the observer arrived and the time when the observer left the premises, in order to limit the number of observers to one observer at the same time at one polling station (headquarters of the election implementation body,) if it is an observer of a political entity or an association.
- 4. The president of the polling station committee or an authorized person will keep the ID document until an observer leaves the polling station (headquarters of the election implementation body). When observer is leaving the polling station (headquarters of the election implementation body), he/she must notify the president of the poling station committe or an uthorized person on leaving the premises, after which he/she will be given back his/her ID document. When leaving the location of observing, the observer keeps his/her accreditation.

IMPORTANT!!!

- ☐ If you observe the work of a polling station, we recommend you arrive there in the period from o6.oo AM to o6.30 PM.
- ☐ Present and introduce yourself to the president of the pooling station committee.
- ☐ Wear your accreditation and ensure it is visible.
- Do not wear insignia or marks that identify you with a particular political entity.

3.3 Opening of polling station

The polling station opens at 7 a.m, and closes at 7 p.m.

Before the opening and throughout the Election Day, all polling stations must be thoroughly cleaned in regular interevals, and aired every 60 minutes¹⁸, including the cleaning inside of the voting booths and desks used for the exchange of documents and the issuance of ballots.¹⁹

If the polling station is not opened on time, or the work was ceased, the voting in that polling station may be extended by the length of time which equals duration of the delay i.e. cessation of work, if the delay i.e cessation is up to three (3) hours. This is to be decided by the president.

If the delay exceeds three (3) hours, then the municipal election commission shall decide the length of time for which voting shall be extended. The president of the polling station committee shall immediately inform the municipal/city election commission on the reason of delayed opening or cessation of work of the polling station.

All members of the polling station committee and their deputies shall adhere to the general health care measures including regular and thorough hand washing/disinfecting, respiratory hygiene (covering mouth and nose when coughing or sneezing, proper disposal of used tissue, frequently changing their protective gloves, masks, and if possible, wearing visors and coveralls), maintaining physical distance, avoid touching the face, all aimed at ensuring protection of their own lives and health as well as protection of life and health of the voters, representatives of political parties, observers, media representatives and all persons present in a way prescribed by competent health care institutions and authorities.²⁰

 $^{^{18}}$ Article 6, paragraph 1 of the Instruction .

¹⁹ Article 2, paragraph 6. *Ibid*.

²⁰ Article 2 of the Instruction.

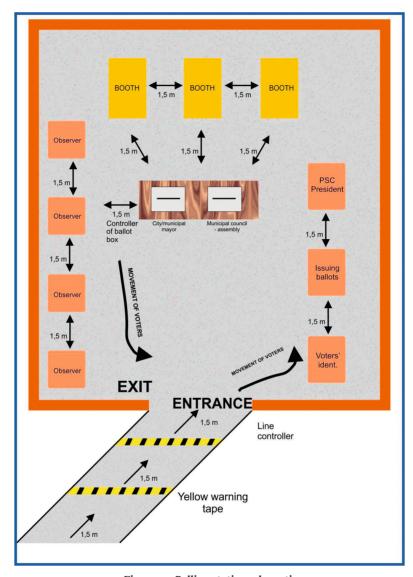


Figure 14: Polling station schematic

The president manages the work of the polling station committee, and together with the members of the polling station committee he/she is responsible for the legality of the work at the polling station. The president is also responsible for maintaining integrity of the process, taking care of peace and order at the polling station and surrounding; completes all necessary forms; ensures there are no weapons or dangerous items at the polling station; assists the voters who need additional explanation of the voting process; deals with all issues regarding identification and the voters' right to vote and records in the Polling Station Poll Book (ZARBO) the time and the circumstances of all extraordinary events that take place at the polling station so as to write, next to every objection recorded in the ZARBO, whether it is justified or unjustified, and whethere any measures were undertaken to address it.

The president delegates duties to every polling station committee member (members are tasked to control the order, boxes, identification, issuance of ballots).

In the course of the opening of polling station, observer should observe whether the polling station committee members performed the following activities:

☐ Put the protective masks on their faces ☐ Displayed official accreditations of polling station committee members, i.e. deputy member of the polling station committee, with clearly indicated duty they are to perform ☐ Aired the room, installed the footwear disinfection mats and performed additional disinfection of the polling station ☐ Arranged the tables and chairs of the members of polling station committees and observers in the way as to ensure at least 1.5 m of distance between them. ☐ Put up the signs for movement of voters with a notice that there can be only as many voters present at the polling station at one moment as there are available voting booths, ☐ Installed other warning signs on adherence to health protection measures (posters, leaflets, etc.), ☐ Marked the way to the polling station i.e. hallway in front of the polling station entrance with yellow self-adhesive tape at intervals of at least 1.5 meters.

☐ Measured the voters' body temperature, at the entrance to the polling station
☐ Directed, if possible, the voters to enter one door and exit the other. In the
event that only one door is available at the polling station, the president and
members of the polling station committee and their deputies shall ensure that
this door remains open, in order to avoid the touching and physical contact
between the voters when entering and leaving the building. In case the door
cannot be kept open, it must be opened frequently.
☐ Determined the place for each voting booth, taking into account that no one
inside or outside the polling station can see the voter while he/she casts his/
her vote.
☐ Wrote down their names in the Polling Station Poll Book (ZARBO)
☐ Wrote all necessary data down on envelopes, i.e. boxes;
☐ Entered in the Form the number of voters that were entered in the Excerpt
from the Central Voters' Register for the given polling station
☐ Prior to counting the ballots established whether the ballots were in their orig-
inal packaging;
☐ Manually counted received ballot papers for each electoral level and recorded
on the Stock form the total number of received ballot papers;
☐ Show an empty ballot box and seal it with the plastic seals;
☐ Wrote down in the Stock Form the serial numbers of ballot box's seals;
☐ Placed the sealed ballot box in a place visible to everyone present
☐ Recorded in the Polling Station Poll Book time the polling station was opened.
IMPORTANT!!!
☐ Choose your position in the room so that you do not disrupt the voting
process, and from where you can see the course of an entire voting procedure.
☐ Do not disrupt the voting activities
☐ Do not use mobile phones, and in the instance of emergency, telephones
should be kept on (silent mode, meaning all sounds disabled).
Respect the secrecy of voting

3.4 Voting

Once he/she arrives to the polling station, a voter acts in line with the following procedure:

1. Identification

The member of the polling station committee in charge of controlling and maintaining the order at the polling station and the movement of voters shall ensure that the number of voters who can enter the polling station at one time corresponds to the number of available voting booths,²¹ and that voters waiting in line for voting in the hallway in front of the polling station are at a physical distance of at least 1.5 meters from each other.

The said member shall also ensure availability of disinfectants so that voters can disinfect their hands before and after the voting. 22

In the event that voter arrives at a polling station without prescribed protective equipment, the member of the polling station committee in charge of maintaining order at the polling station shall warn the voter of the obligation to wear protective gear. If a voter does not have protective gear he/she will be issued one on the stock of the polling station committee.²³

If it is found, after the measuring the voters' body temperature at the entrance in the polling stations, that his/her body temperature is elevated, the voter will be directed to a special voting booth which will be thoroughly disinfected and cleaned after the voting.

After entering the polling station, a voter takes his/her valid identification document to the member of the polling station committee, in charge of identification, who will verify an identity of a voter (voter must remove protective mask in this process).

The documents to be used to verify an identity of the voter are the valid ID card, driving license and passport issued by Bosnia and Herzegovina.

²¹Article 5, paragraph 1, Instructions.

²² Article 5, paragraph 2. *Ibid*.

²³ Article 5, paragraph 3. *Ibid*.







Figure 15: Valid identification documents

2. Signing the Excerpt from the Central Voters' Register



Once an identity of the voter is verified, he/she places a signature in the excerpt from the Central Voters' Register for the given polling station which is to be the same as the signature in his/her personal documents.

A member of the polling station committee in charge of identification will read out aloud the name of the voter who signed the excerpt from the Central Voters' Register.

3. Issuing the ballots

The voter approaches the member of the polling station committee who is in charge of issuing the ballots.

Each voter shall receive two ballots, one for municipal mayor/city mayor, and the other for the municipal council/municipal assembly, that is, the city council/city assembly.

There are three exceptions to this rule:

- Brčko District of BiH the voter is issued only one ballot for the Assembly of the Brčko District.
- City of East Sarajevo (Istočno Sarajevo) where the voter is issued three ballots (one for the Mayor of the City of East Sarajevo, one for the municipal mayor and for the assembly of the municipality which is an integral part of this city.²⁴
- City of Mostar where the voter is issued two ballots, one for the city electoral unit and other for the electoral unit of the city area.

4. Method of voting

At the 2020 Local Elections, the regular way to vote is for a voter to enter an **X** in the box, solely by ball pen (blue ink), as follows:

Your ballot for the election of a municipal and city mayor in Bosnia and Herzegovina shall be valid if you:

 $\bullet\;$ tick the box in front of the name of only one candidate.

²⁴ These are the following muncipalities: Pale, East New Sarajevo (Istočno Novo Sarajevo), East Old Town (Istočni Stari Grad), Trnovo, Sokolac and East Ilidža (Istočna Ilidža).

VELIKA KLADUŠA ВЕЛИКА КЛАДУША

	Име - Презиме - Политичка партија			
	Име - Презиме - Политичка партија			
	Ime - Prezime - Politička stranka			
X	Име - Презиме - Политичка партија			
	Име - Презиме - Политичка партија			
	Ime - Prezime - Politička stranka			
	Име - Презиме - Политичка партија			
	Име - Презиме - Политичка партија			
	Ime - Prezime - Politička stranka			
	Име - Презиме - Политичка партија			
	Име - Презиме - Политичка партија			
	Ime - Prezime - Politička stranka			
	Име - Презиме - Политичка партија			
	Име - Презиме - Политичка партија			
	Ime - Prezime - Politička stranka			
	Ime - Prezime - Politička stranka			
KRAJ LISTE				
КРАЈ ЛИСТЕ				

Figure 16: Ballot for election of a municipal and city mayor in BiH, completed (ticked) correctly

Your ballot for the election of councilors of the municipal council, meaning councilors of the municipal assembly, or councilors of the city council or councilors of the city assembly and members of the Assembly of the Brčko District of Bosnia and Herzegovina **will be valid if you:**

- tick the box next to the name of only one political party, or a coalition, or a list of independent candidates, or the name of an independent candidate
- tick the box next to the name of one or more candidates on the list of only one selected political party or a coalition, or the list of independent candidates
- tick the box next to the name of only one political party, or one coalition, or a single list of independent candidates, and mark one or several candidates within the chosen political party, or coalition or the list of independent candidates.

ЛАКТАШИ **011**

PROČITAJTE NAPUTAK/UPUTSTVO NA PR	REDNJOJ STRANICI! ПРО	ЧИТАЈТЕ УПУТСТВО НА ПРЕДЊОЈ СТРАНИ!
STRANKA 1	STRANKA 1	СТРАНКА 1
3	7 KANDIDAT Т KANDIDAT HEЗАВИСНИ КАНДИДАТ STRANKA KANDIDAT KANDIDAT	3 KANDIDAT 4 KANDIDAT 5 KANDIDAT 6 KANDIDAT 7 KANDIDAT
4	3 KANDIDAT KOALICIJA 1 KANDIDAT 2 KANDIDAT 3 KANDIDAT	TRANKA 1 KANDIDAT 2 KANDIDAT 3 KANDIDAT 4 KANDIDAT KRAJ LISTE. KPAJ JIMCTE.
STRANKA 1 KANDIDAT 2 KANDIDAT 3 KANDIDAT TIMCTA HESABUCHUX KAHQUQATA 1 KAHQUQATA	4	TRACTICLE.
2	5	
КОАЛИЦИЈА 1 КАНДИДАТ 2 КАНДИДАТ 3 КАНДИДАТ 4 КАНДИДАТ 5 КАНДИДАТ 6 КАНДИДАТ 7 КАНДИДАТ	3 KANDIDAT STRANKA 1 KANDIDAT 2 KANDIDAT 3 KANDIDAT 4 KANDIDAT	

ЛАКТАШИ **011**

ITAJTE NAPUTAK/UPUTSTVO NA P	REDNJOJ STRANICI! ПРО	ОЧИТАЈТЕ УПУТСТВО НА ПРЕДЊОЈ СТІ
STRANKA	STRANKA	СТРАНКА
1 KANDIDAT	1 KANDIDAT	1 П КАНЛИЛАТ
1 INNEDION	2 KANDIDAT	
СТРАНКА		2 кандидат
_	3 KANDIDAT	3 кандидат
1 ∐ кандидат		¬ 4
2 🔲 кандидат	KOALICIJA	5 КАНДИДАТ
3 🗌 КАНДИДАТ	1 KANDIDAT	6 КАНДИДАТ
4 🗌 КАНДИДАТ	2 KANDIDAT	7 🗌 КАНДИДАТ
	3 KANDIDAT	
STRANKA	4 KANDIDAT	LISTA NEZAVISNIH KANDIDATA
1 KANDIDAT	5 KANDIDAT	1 KANDIDAT
2 KANDIDAT	6 KANDIDAT	2 KANDIDAT
3 KANDIDAT	7 KANDIDAT	3 KANDIDAT
		4 KANDIDAT
КОАЛИЦИЈА	НЕЗАВИСНИ КАНДИДАТ	
_		
1 📙 кандидат	STRANKA	6 KANDIDAT
2 🔲 кандидат		7 KANDIDAT
3 🔲 кандидат	1 KANDIDAT	
4 КАНДИДАТ	2 X KANDIDAT	STRANKA
5 🗌 КАНДИДАТ	3 X KANDIDAT	1 KANDIDAT
6 🗌 кандидат		2 KANDIDAT
7 🔲 КАНДИДАТ	KOALICIJA	3 KANDIDAT
	1 KANDIDAT	4 KANDIDAT
NEZAVISNI KANDIDAT	2 KANDIDAT	
	3 KANDIDAT	KRAJ LISTE.
STRANKA	4 KANDIDAT	КРАЈ ЛИСТЕ.
1 KANDIDAT		\exists
2 KANDIDAT	СТРАНКА	
3 KANDIDAT	1 кандидат	
	2 П кандидат	
ЛИСТА НЕЗАВИСНИХ	3 КАНДИДАТ	
— кандидата	4 Кандидат	
1 📙 кандидат	5 КАНДИДАТ	
2 🔲 КАНДИДАТ		
3 🔲 кандидат		
4 🔲 кандидат	7 🔲 кандидат	
5 🔲 кандидат	C company	
6 🗌 кандидат	STRANKA	
7 🔲 кандидат	1 KANDIDAT	
	2 KANDIDAT	
СОВ КОАЛИЦИЈА	3 KANDIDAT	
1 КАНДИДАТ		
2 П КАНДИДАТ	STRANKA	
з Пкандидат	1 KANDIDAT	
4 П КАНДИДАТ	2 KANDIDAT	
5 КАНДИДАТ	3 KANDIDAT	
- Indiana	4 KANDIDAT	
6 П КАНЛИЛАТ	4 KANDIDAT	I I
6	4 KANDIDAI	

ЛАКТАШИ **011**

PROČITAJTE NAPUTAK/UPUTSTVO NA PREDNJOJ STRANICI!		РОЧИТАЈТЕ УПУТСТВО НА ПРЕДЊОЈ СТРАНИ!		
STRANKA	STRANKA	СТРАНКА		
1 KANDIDAT	1 KANDIDAT	1		
	2 KANDIDAT	2 🔲 кандидат		
СТРАНКА	3 KANDIDAT	3 КАНДИДАТ		
1 🔲 кандидат		4 🔲 КАНДИДАТ		
2 🔀 кандидат	L KOALICIJA	5 КАНДИДАТ		
3 🔀 кандидат	1 KANDIDAT	6 🗌 кандидат		
4 🗌 кандидат	2 KANDIDAT	7 🔲 КАНДИДАТ		
	3 KANDIDAT			
STRANKA	4 KANDIDAT	LISTA NEZAVISNIH KANDIDATA		
1 KANDIDAT	5 KANDIDAT	1 KANDIDAT		
2 KANDIDAT	6 KANDIDAT	2 KANDIDAT		
3 KANDIDAT	7 KANDIDAT	3 KANDIDAT		
		4 KANDIDAT		
КОАЛИЦИЈА	НЕЗАВИСНИ КАНДИДАТ	5 KANDIDAT		
		6 KANDIDAT		
1	STRANKA	7 KANDIDAT		
H	1 KANDIDAT	7 LI KANDIDAI		
3				
4 🔲 кандидат		STRANKA		
5 🔛 КАНДИДАТ	3 KANDIDAT	1 KANDIDAT		
6 🔛 кандидат	KOALICIJA	2 KANDIDAT		
7 🔛 КАНДИДАТ		3 KANDIDAT		
	1 KANDIDAT	4 KANDIDAT		
NEZAVISNI KANDIDAT	2 KANDIDAT			
	3 KANDIDAT	KRAJ LISTE.		
STRANKA	4 KANDIDAT	КРАЈ ЛИСТЕ.		
1 KANDIDAT		1		
2 KANDIDAT	СТРАНКА			
3 KANDIDAT	1 🗌 кандидат			
	2 П кандидат			
ЛИСТА НЕЗАВИСНИХ КАНДИДАТА	3 🗌 кандидат			
1 КАНДИДАТ	4 🗌 кандидат			
2 КАНДИДАТ	5 🗌 кандидат			
3 КАНДИДАТ	6 🗌 кандидат			
4 КАНДИДАТ	7 🗌 кандидат			
5 КАНДИДАТ		J 1		
6 КАНДИДАТ	STRANKA			
7 КАНДИДАТ	1 KANDIDAT			
, Пиндидат	2 KANDIDAT			
С КОАЛИЦИЈА	3 KANDIDAT			
1 КАНДИДАТ		1		
2 КАНДИДАТ	STRANKA			
	1 KANDIDAT			
	2 KANDIDAT			
	3 KANDIDAT			
5 КАНДИДАТ	4 KANDIDAT			
6 КАНДИДАТ	· LI SAIDERA			
7 КАНДИДАТ				

Figures 17, 18, 19: Ballot for the municipal/city council, meaning municipal/city assembly, completed correctly

In the electoral units where voters also vote to elect the **members of national minorities**, the voting for national minority member **is performed as follows:**

 marking only one name on the special list of candidates belonging to the national minorities.

If the voter decides to vote for a member of national minorities, he/she cannot also cast a vote for political entities whose names are listed in the part of the ballot marked with the full line, because if the voter casts a vote for both options, it will render his/her ballot invalid.

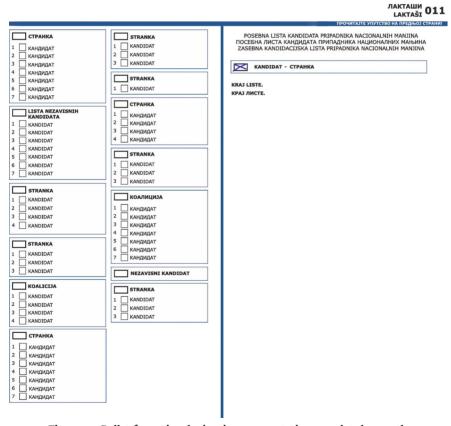


Figure 20: Ballot for national minority representative, completed correctly

5. Secrecy of voting

There may be only one person at the same time in the voting booth, unless the voter is visually impaired (blind), illiterate or bodily incapacitated.

Marking the ballot is secret and voting is personal.

After marking the ballots, the voter places folded ballots in the ballot box.

The President and membes of Polling Station Committee shall ensure the secrecy of the ballot and prevent that other person casts the vote using the other person's name, or to vote repeatedly.

6. Assistance provided by other person during the voting

Bodily incapacitated voters shall be the voters who come to the polling station but cannot access it due to physical obstacles and space that is not adapted to their disability.

A person chosen by such a voter shall bring a valid identification document of the bodily incapacitated voter to the polling station and shall state that the voter cannot access the polling station Once the member of the polling station committee checks whether the name of the bodily incapacitated voter is in the excerpt from the Central Voters' Register and notifies the president of the polling station committee, he/she approaches the bodily incapacitated voter. The bodily incapacitated voter completes the ballots and places them into the envelope provided. Person, chosen by the bodily incapacitated voter, shall carry the envelope to the ballot box and put the ballots into the box, while the polling committee member shall do no such thing under any circumstances.

Member of the polling station committee shall record name and personal information of bodily incapacitated voter, in addition to the number of identification document. Person assisting bodily incapacitated voter shall put his/her name in block letters on the excerpt from the Central Voters' Register next to the name of bodily incapacitated voter and sign it.²⁵

7. Inserting ballots into the ballot box

Once he/she finishes marking the ballots, the voter places the folded ballots in the ballot box one at the time.

²⁵ Article 21 of the Rulebook on conduct of elections ("Official Gazette of BIH", no. 25/20, 38/20 and 63/20).



The member of the polling station committee in charge of ballot box's control ensures that no voter leaves the polling station without placing the ballots into the ballot box and ensures that only ballots folded one by one are put into the ballot box, for the purpose of protecting the secrecy of the vote.

Accredited observer should pay a special attention to the following activities of the Polling station committee during the voting:

- □ whether the identification of voters and their registering in the CVR are performed correctly
- □ whether the secrecy of the vote is respected, i.e., whether only one person is in the booth;
- □ whether the multiple voting prohibition is respected, namely the prohibition that a person casts a ballot for another person under his/her name
- □ whether the polling station committee ensures that no person interferes with a voter completing his/her ballots, by seeking information from him/her about who he/she wants to vote for, who he/she is voting for, who he/she voted for, or prevents or attempts to prevent anyone from exercising his/her voting rights
- ☐ whether the voting was interrupted and if so, whether the municipal/city election commission was informed thereof in the prescribed manner
- □ da li su od predsjednika biračkog odbora izuzimani glasački listići za potrebe posebnog mobilnog tima za glasanje u uvjetima COVID-19 i da li je ta situacija propisno evidentirana
- ☐ whether the president and members of the Polling station committee perform their duties in the prescribed manner

3.5 Closing of the polling station

The Polling Station shall close at 19:00 hours unless there were delays at the time of the opening or interruptions of the work of the polling station.

The president of the polling station committee announces everyone present, inside and outside of the polling station, the time of closing of the polling station, minutes prior to the closing of the polling station;

The president will task one member of the polling station committee to stand at the end of the line at the closing time in order to ensure that no person came to the line after closing of the polling station. The polling committee member shall close the door immediately after the last voter in line casts his/her ballot.

After the closing of the polling station, and before the beginning of the ballot counting process, the president of the polling station committee shall ensure that the polling station is aired, and that a physical distance of at least 1.5 m between polling station committee members and between the observers is maintained.²⁶

Following this, the president shall record the time of closing of the polling station in the Poll Book/Minutes on operations of the polling station committee on the Election Day - ZARBO II Form, seal the opening of the ballot box with a self-adhesive tape and place his/her signature thereto.

During the closing of a polling station, the observer should observe the following activities of the polling station committee:

²⁶ Article 8, paragraph 1 of the Instruction.

- □ whether the voters in the line for voting at the time of closing were allowed to vote
- □ whether the president of the polling station committee has recorded all observes present at the time of closing in the prescribed manner
- □ whether the president of the polling station committee has entered all information into the Stock Form after the closing of the polling station, using solely red ink ball pen

IMPORTANT!!!

The observer should be present at the polling station until the votes are counted and the Poll Book/Minutes and result forms are filled in and signed.

Accredited observers who monitor special mobile team should especially observe whether the mobile team, during its work, enters the residences of the voters (house or apartment of the voter), except the institutions, unless the entry into the said institution is not prohibited under the decision of the competent authority.²⁷

3.6 Counting procedure at the polling station

The president of the polling station committee shall ensure that the entire process of vote counting and determining of the voting results, signing of the minutes and all forms, as well as packaging of the election material is executed in accordance with the measures set to protect life and health of all participants.

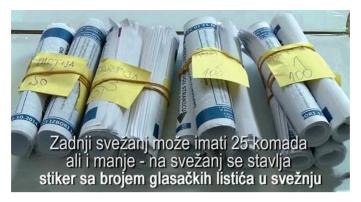
The work surface provided for the counting of ballots shall first be cleaned and disinfected with a surface disinfectant before the counting process begins. Member of the polling station committee counting the ballots shall lift every ballot and display it to the observers adhering to all prescribed measures to protect life and health of all participants in this process.²⁸

²⁷ Article 24e, paragraph (5) of the Rulebook on Amendments to the Rulebook on the Conduct of Elections in Bosnia and Herzegovina.

²⁸ Article 8, paragraph 2 of the Instruction.

Following the closing of thee polling station, an observer should observe the following activities of the polling station committee:

□ whether the number of unused ballots is established and packed into the
translucent protective bag
☐ whether the number of voters who voted at that polling station is deter-
mined by manually counting the number of signatures on the excerpt
from the Central Voters' Register, and whether this information is en-
tered into the Stock Form
□ whether the large work surface, previously cleaned and disinfected, is
formed for counting the ballots from the ballot box, is pre
☐ whether the ballot box content was fully emptied onto the work surface,
and whether it was shown that the ballot box was empty
Try both on the hellete and control by levels
☐ whether the ballots are sorted by levels
□ whether every ballot wich is counted is displayed to the observers adher-
•
$\hfill \square$ whether every ballot wich is counted is displayed to the observers adher-
☐ whether every ballot wich is counted is displayed to the observers adhering to all prescribed measures to protect life and health of all participants
☐ whether every ballot wich is counted is displayed to the observers adhering to all prescribed measures to protect life and health of all participants in the election process
 whether every ballot wich is counted is displayed to the observers adhering to all prescribed measures to protect life and health of all participants in the election process whether the ballots of the levels that are not counted are placed in a bag
 whether every ballot wich is counted is displayed to the observers adhering to all prescribed measures to protect life and health of all participants in the election process whether the ballots of the levels that are not counted are placed in a bag and kept on the work surface;
 whether every ballot wich is counted is displayed to the observers adhering to all prescribed measures to protect life and health of all participants in the election process whether the ballots of the levels that are not counted are placed in a bag and kept on the work surface; whether the 2-member teams double count the ballot papers, sorted into



In the context of the electoral level of municipal/city council/municipal/city assembly, after the results are established for political entities, the votes are counted that were won individually by the candidates on the given list, and the observer should pay attention to the following:

- □ whether the counting is performed by 4-member teams where one team members reads, the other team member controls the reading, whereas the remaining two team members record the data in the supplemental i.e. auxiliary form for the votes per candidates
- □ whether the president of the polling station committee, following the completion of the counting cycle, entered the vote counting results in the forms using solely the red ink ball pen
- □ whether the polling station committee packed material in the bags after the completion of counting cycle, in line with the packing scheme, sealed it, and entered the vote counting results in the forms
- □ whether the forms (yellow copy) comprising the counting results are displayed at the polling station

When counting the ballots, red ink ballpens may only be used by the team members who enter the data in the auxiliary form, and by the president to enter the data into the forms.

Each polling station has the forms into which the results from the yellow copies can be copied by the election observers.

NA

OBRAZAC ZA BROJNO STANJE (REDOVNO BIRAČKO MJESTO)

Serijski broj plastičnog pečata		
BA 1 7 3 6 3 3 BA 1 6	PEČAT	4 2 1
DIO I: PRIJE OTVARANJA BIRAČKOG MJESTA 1. Broj birača na izvodu iz Centralnog/Središnjeg biračkog spiska/popisa (ručno brojati) 2. Broj primljenih glasačkih listića		NA
DIO II: TOKOM GLASANJA/TIJEKOM GLASOVANJA 3. Broj naknadno primljenih glasačkih listića	-	NA
4. Sveukupan broj primljenih gl. listića (red 2 + red 3)]-[
DIO III: NAKON ZATVARANJA BIRAČKOG MJESTA 5. Broj potpisa na izvodu iz Centralnog/Središnjeg biračkog spiska/popisa (ručno brojati) 6. Broj upropaštenih glasačkih listića (paket 2)	=	NA
7. Broj IZDANIH glasačkih listića (red 5 + red 6) 8. Broj NEISKORIŠTENIH glasačkih listića (ručno brojati)	=	
9. UKUPAN BROJ ZADUŽENIH GL. LISTIĆA (red7 + red 8)	j. [
 TEST TAČNOSTI/TOČNOSTI: red 9 = red 4; ako nisu isti, upisati razliku].[

Potpisujući se ispod, izjavljujem da ovi brojevi tačno/točno odražavaju izborne aktivnosti na ovom biračkom miestu.

	IME (ŠTAMPANIM/TISKANIM SLOVIMA)	POTPIS
PREDSJEDNIK	VELJKO PETROVIC	1 de los
ČLAN 1	MUSTATA LAKOVIC	de
ČLAN 2	MLADEN VIEWIC	luladen VIG-id

Figure 21: Example of correctly completed Stock Form (abbr. OBS in local languages)

	RA OPĆIN		IE JEDINICE	:	В			OG MJE	STA:		BS
			Serijski	broj pl	astično	g peča	ta				
BA	11		čat 3 4 2	11	0	34	11	11	PEČAT 4	5 7	- 9
ELNIK OF	PĆINE						OPÓ	ŽINSKO VI	JEĆE		
0	5	17	0					0	5	7	0
0	6	0	0					0	6	0	0
ELNIK OF	PĆINE						OPC	ČINSKO VI	JEĆE		
0	0	0	0					0	0	0	0
0	6	0	0					0	6	0	O
ELNIK OF	PĆINE						OPC	insko vi	JEĆE		
0	4	6	0					0	4	6	0
0	0	0	0					0	0	0	3
0	4	6	0					0	4	6	
0	1	4	0					0	1	3	7
0	6	0	Ø					Ø	6	0	0
0	0	0	0					0	0	0	0
							Serijs	ski broj j	olastičn	og pečata	
						BA	1		EČAT S	_	7
			IME	(ŠTAM	PANIM/	/TISKAN	NIM SI	LOVIMA)	POT	PIS	
	ČLAN	3	NER	HHA	MUS	TAFL	6		feel	forme!	Nexho
	ČLAN	4	KATA	FRIN	AT	OMI	0		Ka	1	main

NAZIV I DATUM ODRŽAVANJA IZBORA

•	
IAC) ZR / 3P	
ZE	
IAC	
AL	
CK	
ин	
BEI	
3P (
ATE	
JIL	
E33	
HE F	
ИР	
A 3E	
Щ3	
A3A	
OEF	
/(S)	
GLA	
SKI	
ĆIN	
(VE	
ZR	
ATE	
ULT	
EZ	
NE I	
301	
OBRAZAC ZA ZBIRNE / ZBROJNE REZULTATE ZR (VEĆINSKI GLAS) / OБРАЗАЦ ЗА ЗБИРНЕ РЕЗУЛТАТЕ ЗР (ВЕЋИНСКИ ГЛАС) ZR /	
NE,	
BIR	
ZA 2	
AC	
RAZ	
OBI	

NAZIV OPĆINE		ŠIFRA OPĆINE ШИФРА ОПШТИНЕ	ŠIFRA OPĆINE ŠIFRA BIRAČKOG MJESTA IIIMOPA OHIIITINHE IIIMOPA BIRPAVKOT MJECTA
назив општине	091 TRAVNIK	160	9004160

	Ukupan broj potpisa na izvodu iz Centralnog biračkog spiska / Središnjeg biračkog popisa (red 1 redak 5 ir Ohrasca za hroino stanje)	Kandidat Канаидат	Politička stranka, koalicija ili nezavisni / neovisni kandidat Политичка странка, коалиција или независни кандидат	Bro	Broj važećih glasova Број важећих гласова	h glasov ix гласс	.a BBa	
1	(км.) тесак у к. солазам да којпо зашје) Туминан број потписа на изводу из Тумина пост биланска	VANDEDATE A	A LITTLE A	C	0	-	V	
	(ред 5 из Обрасца за бројно стање)	KANDIDAT A	FAKILAAA		,	7	n	
	1 095	KANDIDAT B	PARTIJA B	0	0	0	0	
ء	Broj glasačkih listića u glasačkoj kutiji	кандидат ц	Странка ц	0	0	9	0	
î		кандидат д	коалициза д	0	0	2	5	
	7 dest takmosti / tokmosti	KANDIDAT E	NEZAVISNI KANDIDAT	0	7	7	0	
3)	red / redak 1 = red / redak 2; ako nisu isti upisati razliku	кандидат Ф	партија Ф	0	0	M	4	
	тест тачности ред 1 = ред 2; ако нису исти уписати разлику	KANDIDAT G	PARTIJA G	0	0	S	bo	
	0	KANDIDATH	STRANKA H	0	0	N	0	
₹ इ	Nevažeći neoznačeni glasački listići Неважећи неозначени гласачки листићи	кандидат и	коалиција и	0	0	M	7	
	4	KANDIDAT J	NEOVISNI KANDIDAT	0	0	M	0	
ଳିନ	Nevažeći ostali glasački listići Неважећи остали гласачки листићи	кандидат к	СТРАНКА К	۵	0	~	6	
	9	KANDIDAT L	STRANKAL	0	0	7	~	
ତ	Ukupan broj nevažećih glasačkih listića (red / redak A + red / redak B)							
음	Укупан број неважећих гласачких листића (ред А + ред Б)							
	0							

0	5	7	Q	UKUPNO (= red / redak D) VKYIHO (= pex / D)	
					84 1 2 3 4 5 6
					Серијски орој печата за заштити врсиј са гласачким листићима (БОЈА ВРЕЋЕ У ЗАВИСНОСТИ ОД НИВОА)
					listicima (BOJA VREĆE U ZAVISNOSTI OD NIVOA)
					Serijski broj pečata za zaštitnu vreću sa glasačkim
					0
					Test tačnosti / točnosti: F) red / redak $E = red / redak 2$; ako nisu isti upisati F) redak $E = red / redak 2$; ako nisu isti upisati
					3 C95
					E) Укупан број свих гласачких листића (ред $\Pi + \text{ред } \Pi$)
					Ukupan broj svih glasačkih listića E) (red / redak C + red / redak D)
					450 B
					 D) Ukupan broj važećih glasova Д) Укупан број важећих гласова
					TI TI

obtraction determined broglomy to broad page on an open means. WELLM 2 RETREAVIC TEAM TRANSPORTED TO THE TRANSPORT OF THE STATE OF THE			IME I PREZIME (TISKANIM SLOVIMA) IME II IIPESIME (IIITAMITAHIM CJOBIMA)	POTPIS
ČLAN 1 4JIAH 1	The second	CLAN 3 UIAH 3	MEZIHA MUTAPIE	Mustable R
DODGE WAITING OF THE COURT	3	ČLAN 4 4JIAH 4	CAMPLIANA TOMIO	that!
GLANZ MCMEN VEEVICO VICENICO V	Wan	ČLAN S VJIAH S		21

Figure 22: Example of correctly completed Aggregate Results Form (abbr. ZR in local languages) - majority vote

NAZIV I DATUM O

	OBRAZ	AC ZA ZB	IRNE / ZBROJNE REZULTATE	ZR (OTVORENA LISTA) /
	AZIV OPĆINE ЗИВ ОПШТИНЕ		0.	31 TRAVNIK
1)	Ukupan broj potpisa na izvodu (red / redak 5 iz Obrasca za bro Укупан број потписа на изво (ред 5 из Обрасца за бројно с	ojno stanje) ду из Центра	з biračkog spiska / Središnjeg biračkog иног бирачког списка	popisa
2)	Broj glasačkih listića u glasačk Број гласачких листића у гла		1	
3)	Test tačnosti / točnosti red / redak 1 = red / redak 2; al Тест тачности ред 1 = ред 2; ако нису исти у			
A) A)	Nevažeći neoznačeni glasački Неважећи неозначени гласач			
В) Б)	Nevažeći ostali glasački listići Неважећи остали гласачки п	истићи		
С) Ц)	Ukupan broj nevažećih glasačk (red / redak A + red / redak B) Укупан број неважећих гласа (ред А + ред Б)		a	
D1) Д1)	Ukupan broj važećih glasova (у Укупан број важећих гласова	politička strar (политичка	ıka, koalicija, lista nezavisnih / neovisn странка, коалиција, листа независни	ih kandidata ili nezavisni / neovisi х кандидата или независни канд
D2) Д2)		nacionalna ma	anjina)	
D) Д)	Ukupan broj važećih glasova (red / redak D1 + red / redak D Укупан број важећих гласова (ред Д1 + ред Д2)		a T	
E) E)	Ukupan broj svih glasačkih lisi (red / redak C + red / redak D) Укупан број свих гласачких (ред Ц + ред Д)			
F) Φ)	Test tačnosti / točnosti: red / redak E = red / redak 2; al Тест тачности: ред E = ред 2; ако нису исти	•		
Date in the			DE LINETA E CELULARIA DE CA	1 1
Potpisnji odražava biručkom	vči se izjavljujem da ovi brojevi tačno i točno gu aktivnosti brojanja i brojenja na ovom i mjestu.	PREDSJEDNIK	IME I PREZIME (TISKANIM SLOVIMA) UME U IIPESUME (IIITAMILAHUM CJOBUMA)	POTPIS HOTHING YELAN 2
Пентинел одражав мјесту.	јући се тјасъујем да ови бројеви тачно вију активности Гројоња на овом бирачком	ПРЕДСЛЕДНИК ČLAN I ЧЛАН I	MUSTATA LAKOVIC	ЧЛАН2
				члан з

Figure 23: Example of correctly completed Aggregate Results Form (abbr. ZR in local

DRŽAVANJA IZBORA

ŠIFRA OPĆINE ШИФРА ОПШТИНЕ	ŠIFRA BIRAČKOG MJESTA ШИФРА БИРАЧКОГ МЈЕСТА
091	0914006

ZBIR / ZBROJ GLA ЗБИР ГЛАСОВ	SOVA A
460	1
460	2
0	3
5	A A
5	B B
10	C
400	DL
50	D2 Д2
450	D Д
460	E
0	FΦ
	36UP FJACOB 460 460 5 5 10 400 50 450 460

Сери		от печата за за	a zaštitnu vreću sa i (PROVIDNA VEĆ иштиппу врећу са і ПРОВИДНА ВЕТ	А) неискориштеним		
BA	1	3	5	7	9	1
Серв		(BOJA VRE) Ріног печата за за	Zahtitnu vreću sa ČE U ZAVISNOST auturny spehy ca E Y 3ABUCHOCT	TOD NIVOA) гласачким листи		
			/.	^		
BA		7	4	6	8	2
		I) ниишьк ье втврэ	I vreću sa dokumen PROVIDNA MAN у врећу са докуме ПРОВИДНА МАН	IA) нтацијом за Ценг		

IME I PREZIME (TISKANIM SLOVIMA) ИМЕ И ПРЕЗИМЕ (ШТАМПАНИМ СЛОВИМА)	РОТРІS ПОТПИС		IME I PREZIME (TISKANIM SLOVIMA) ИМЕ И ПРЕЗИМЕ(ШТАМПАНИМ СЛОВИМА)	POTPIS HOTHUC
MLADEN VICEVIC	Wadn V,	ČLAN 4 ЧЛАН 4	KATARINA TOMIC	and -
VEZITER MUSTIFFIC	furtabol	ČLAN 5 ЧЛАН 5		

languages) - open list, statistics

NAZIV I DATUM ODRŽ. OBRAZAC ZA ZBIRNE / ZBROJNE REZULTATE ZR (OTVORENA LISTA) / OSP NAZIV OPĆINE 091 TRAVNIK назив општине Politička stranka, koalicija, lista nezavisnih / neovisnih kandidata ili nezavisni / neovisni kandidat Broj važećih glasova RB. РБ. Политичка странка, коалиција, листа независних кандидата или независни кандидат Број важећих гласова 1 ПАРТИЈА БОРЛО 0 0 1 2 STRANKA ZELENA 0 4 2 8 ПАРТИЈА ЉУБИЧАСТА 0 0 3 0 KOALICIJA CRNA 4 0 0 KANDIDAT PLAVI - NEZAVISNI KANDIDAT 0 0 0 5 STRANKA ŽUTA 2 6 0 STRANKA SMEĐA 5 6 7 0 STRANKA SIVA 8 0 STRANKA BIJELA 2 0 9 0 3 STRANKA CRVENA 0 10 0 0 STRANKA NARANDŽASTA 0 0 7 11 ПАРТИЈА РОЗА 2 4 12 13 14 15 15 16 16 17 17 IME I PREZIME (TISKANIM SLOVIMA) ИМЕ И ПРЕЗИМЕ (ШТАМПАНИМ СЛОВИМА) POTPIS IME II Potpisnynci se izjavljujem da ovi brojevi tačno - točno obražavaju aktivnosti brojanja - brojenja na ovom ИМЕ И ПР PREDSJEDNIK ČLAN 2 ПРЕЛСЈЕЛНИК ЧЛАН 2 Поницисујући се изјављујем да ови бројеви тачно одражавају активности бројања на овом бирачком мјесту: ČLAN I ČLAN 3 ЧЛАН 3 члан і

Figure 24: Example of correctly completed Aggregate Results Form (abbr. ZR in

AVANJA IZBORA

ац за збирне рез	ЗУЛТАТЕ ЗР (ОТВ	ОРЕНА	ЛИСТА)				ZR/	3P	
	ŠIFRA OPĆINE ŠIFRA BI ШИФРА ОПШТИНЕ ШИФРА Б							STA CT.	
		0	91	091			06		
litička stranka, koalicija, Политичка странка, ко							cih gla hux rvi		
							Г	Γ	
								T	
	ν.								
		-						L	
								L	
								L	
								L	
								L	
				1				L	
								-	
			UKUPNO (= red УКУПНО	I / redak D1) O (= ред Д1)	0	4	0	0	
ME (TISKANIM SLOVIMA) E (IIITAMIIAHHM CJOBHMA)	РОТРІ S ПОТПИС		IME I PREZIME (TISKAN ИМЕ И ПРЕЗИМЕ(ШТАМІГ	NIM SLOVIMA)		PC	OTFIS OTHEC		
	black	ČLAN 4 WIAH 4	KATARINA-		Kot				
M. MC. SON TA	/	ČLAN 5	-						

local languages) - open list, first counting cycle

NAZIV I DATUM OD

	ZBROJNE REZULTATE ZR (OTVORENA LISTA) / OG
NAZIV OPĆINE НАЗИВ ОПШТИНЕ	291 TRAVNIK

RВ. PБ.	Kandidat - Predlagač Кандидат - Предлагач	Broj važećih glasova Број важећих гласова						
1	КАНДИДАТ А – ПАРТИЈА БОРДО	0	0	3	8			
2	KANDIDAT B – STRANKA BIJELA	0	0	1	2			
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16		125						
17								

Potpisaguii se iziavlinjem dia ori brojevi tačno : točno obržavaju uktivivani broganja: brojenja va ovan bradikam njemi. NE VI IPESIME (ITSKANIM SLOVIMA)

IME I PREZIME (ITSKANIM SLOVIMA)

INTERIORI INTER

 ${\it Figure~25: Example~of~correctly~completed~Aggregate~Results~Form-national~minority}$

ЦЗА ЗБИРНЕ РЕЗУЛТАТЕ ЗР	ГВОРЕНА ЛИСТА)		ZR/	3P				
	ŠIFRA OPĆINE ШИФРА ОПШТИНЕ				RAČKOG MJESTA ИРАЧКОГ МЈЕСТА			
	091	091A						
RB. Pb.	Kandidat - Predlagač Кандидат - Предлагач	Broj važećih glasova Број важећих гласов						
18						Γ		
19								
20						L		
21								
22			Н			L		
23			\vdash		_	H		
25						H		
26				-		-		
27								
28		7				Г		
29								
30								
31								
32		-14.44						
33			\vdash					
34		= red / redak D2) ПНО (= ред Д2)	0	9	7	0		
ME I PREZIME (TISKANIM SLOVIMA) POTPIS IME I PREZIME (TISKANIM SLOVIMA) IME I RIPESIME (TISKANIM SLOVIMA) IME I RIPESIME (TISKANIM SLOVIMA) IME I RIPESIME (TISKANIM SLOVIMA)								
ADEN VIZEVO LUG	Словим	TOMIC'	K	поп	INC			
ZILLA MUSTARI G	Fuhe CLANS WIAHS							

NAZIV I DATUM OD

_	OBRAZAC	ZA	ZBIF	RNE	/ ZBRO	JNE R	EZULTATE ZR (OTV	ORENA I	LIST	A) / (OBP.
	NAZIV OPĆINE АЗИВ ОПШТИНЕ						091 T	RAV	NI	K	
Glas	ovi za / Гласови за:	0	0	0	0	Glas	зоvі да / Глисови за;	0	0	4	0
ΠA	РТИЈА БОРДО					STI	RANKA ZELENA				
RB. PG.	Kandidat Кандидат	Broj važećih glasova Број важећих гласова			sova acona	RB.	Kandidat Кандидат	Бро	Broj važećih glaso Број важећих глас		
1	KANDIDAT A	0	0	0	0	1	KANDIDAT A	0	0	2	3
2	KANDIDAT B	0	0	0	2	2	KANDIDAT B	٥	0	1	8
3						3	KANDIDAT C	0	0	1	5
4						4	KANDIDAT D	9	0	9	7
5						5	KANDIDAT E	0	0	1	3
6						6	KANDIDAT F	O	0	1	0
7						7					
В						8					
•						9					
10						10					
11						11					
12						12					
13		_				13					
14				_		14					
15		-	_	-	\sqcup	15					
16			-	-	\sqcup	16					
17		-	-	-	\Box	17					
18		-	-	+	\perp	18					
19	0					19					
									A		
viroža	ynės se izjavljujem da ovi brojevi tuėno ' toėno vaju aktivnosti hvojanja - brojenja na avam om nijestu.				име и п	П) ЭМИЕЗЧ	TISKANIM SLOVIMA) ITАМПАНИМ СЛОВИМА)	ОТПИ	1	1	
Ionin	сујући се тјакљујем да пви бројеви тачно	ПРЕ	DSJEDN ДСЈЕДН	TUIK	VECSI		Petrovic	Lug .) h	ч	LAN 2 ЛАН 2
фраж цесиц	авају скинвиости бројања на оком бирачком	AILP AILP			MUST	24FA	LAKONO	AM			LAN 3 ЛАН 3

Figure 26: Example of correctly completed Aggregate Results Form (abbr. ZR) – open list.

RŽAVANJA IZBORA

	ЗБИРНЕ РЕЗУЛТАТЬ	. J. (O.	DOI	2211	7		ODÁINE	ČIED A TYT		/3P	ATT	TA
							A OPĆINE ОПШТИНЕ	ŠIFRA BIR ШИФРА БИ	ГРАЧ	ког	MJE	
						09	1	091	AO	06		
Glase	ovl za / Гласови за:	0	0	8	0	Glas	evi za / Гласови за::		0	0	5	3
IAI	РТИЈА ЉУБИЧАСТА					ко	ALICIJA CRNA					
цв. •Б.	Kandidat Кандидат	Br Epc	oj važe j Bazel	ćih glas hих гла	ova COBR	RB. PE.	Капс Канд		Бро	roj važe nj naze:	éih glas ћих гла	оуа гова
	KANDIDAT A	0	0	4	2	ι	KANDIDAT A		0	0	2	1
	KANDIDAT B	0	0	5	1	2	KANDIDAT B		0	0	4	0
	KANDIDAT C	0	0	1	6	3	KANDIDAT C		0	0	3	2
	KANDIDAT D	0	Ð	2	0	4	KANDIDAT D		0	0	1	8
	KANDIDAT E	0	0	1	3	5	KANDIDAT E		0	0	1	9
	KANDIDAT F	0	0	1	1	6						
	KANDIDAT G	0	0	1	1	7						
	KANDIDAT H	O	0	0	6	8						
	KANDIDAT I	0	0	4	4	9						
0	KANDIDAT J	0	0	1	3	10			1	_		
1	KANDIDAT K	0	0	2	10	11			_	-	_	
2	KANDIDAT M	0	0	2	4	12			-	-	-	-
3	KANDIDAT N	0	0	1	6	13			-	-	\vdash	⊢
4	KANDIDAT O	0	0	2	6	14					-	
5						16						
6						17					\vdash	
7						18			-	-	\vdash	
8						19			\vdash			-
9], 🗀						
PRI	EZIME (TISKANIM SLOVIMA) ИМЕ (ШТАМПАНИМ СЛОВИМА)	F	OTPIS OTHIAC			им	IME I PREZIME (TISKA 3 M LIPESHME(IUTAMI)	NIM SLOVIMA)		РО	TITUC	
7	EN VICEVIC /	lulo, 2		V		LAN 4	TARINA	TOMIC'	4	Kie	1.	

Results of voting per candidates within an open list of political entity

Помоћни образац за бројање

616	Политичка странка, коалиција или листа независних кандидата	и кли	STE	Политичка странка, коалиција или листа независних кандидата	-	Попитичка странка, коалиција или писта независних кандидата	-		Политичка странка, коалиција или листа независних кандидата	-	671	
кэндид	POLITICEA STEANINA	-AY	көндида	POLITICER STRAUGHA		көндиде	кэнини	кэндидэ			көндиде	ОНЦА
[odg	Гласови	Збир	loda	Гласови	36np	Број	дид£	foda	Гласови	36np	pbol	ικ
1	WWI	=	-	李季	(0)	1	1	_			1	21
7	多 年 年 年	20	7	WHY W	13	2	2	-			7	33
е	拼形	0	ю	W ()	7	3	3	_			3	17
4	tty	2	4	(1)	3	4	4	_			4	9
S		Ð	S	I	1	2	2				2	-
9		0	9	0	Û	9	9	_			9	0
7	1 居居生民	2.7	7	III JAI JAI	13 3	7	7	_		••••	7	30
8	群	5	œ	W III	9	8	8	_			8	14
6	Det (ii)	D	6	环则	6	6	6				6	17
10		/	10		7	OF	10				10	\
11			7		1	111	11	-		7	77	
12			12		1	12	44	1			12	
13			13	+	1	13	13		1	-7.	13	
14			14		1	14	14	*		-7.	14	
15			15		1	15	15	10			15	
16			16		1	16	16	· ·			16	
17			17		1	17	17	_		<u></u>	17	
18			18		1	18	18	80			18	

_	39	39		39		39		39
	38	38	Ш	38		38		38
_	37	37		37		37		37
	36	36		36		36		36
_	35	35		35		35		35
_	34	34		34		34		34
	33	33		33		33		33
	32	32		32		32		32
	31	31		31		31		31
	30	30		30		30		30
	29	29		29		29		29
	28	28		28		28		28
	27	27		27		27		27
_	126	26		26		26		26
	25	25		25		25		25
	24	24		24		24		24
_	23	23		23		23		23
_	22	22		22		22		22
_	21	21		21		21		21
_	20	20		20		20		20
	1 19	19		19		19		19

пресавити овдзе

Figure 27: Auxiliary Counting Form – counting of votes per candidates

3.7 Objections and remarks of the observers

During the observation of the electoral process an observer should be aware of the atmosphere inside and outside the polling station. If an observer notices any problems or violations of election procedures, he/she is to contact the president of the Polling Station Committee. An observer must address the President in such a way that it cannot be interpreted as giving directions, orders or as interference in the electoral process.

Every observer should differentiate between irrelevant mistakes in application of rules and regulations and violations that may be severely detrimental for the election procedure and affect the election results.

If the president of the Polling Station Committee fails to remedy the observed shortcoming or violation of the election procedure, observer will enter his/her observations into the Poll Book (Minutes), Reporting Form²⁹ and sign it.

The Polling Station Poll Book/Minutes on Operation of the Polling Station Committee (loc. ZARBO) is made in such a way that each page thereof has its copy to which the information written down on the page is duplicated.³⁰

The objection and opinions of the polling station committee members, voters or accredited observer are entered into the Polling Station Poll Book/Minutes on Operation of the Polling Station Committee.

In the event that these persons are prevented from doing so, they may submit their objections or opinions directly to the election commission.

An observer is entitled to ask for the copy/transcript of the Polling Station Poll Book/ Minutes on Operation of the Polling Station Committee from the municipal/city election commission.

Accredited observer or political entity may, based on the objections stated in the Form, file a complaint with the competent election implementation body.

An observer should immediately notify the municipal/city election commission in the following situations:

■ II IIIII/ Her or other observ	rers are not ano	wed to acc	less the	pomnig	, station	OLI	ne/
she is removed from the p	olling station						
if disorder is created at the	e polling station						
if entry of objections into t	he Polling Static	on Poll Boo	ok/Minu	ites on	Operati	on of	f the
Polling Station Committee	(ZARBO) is pro	evented.			-		
						_	

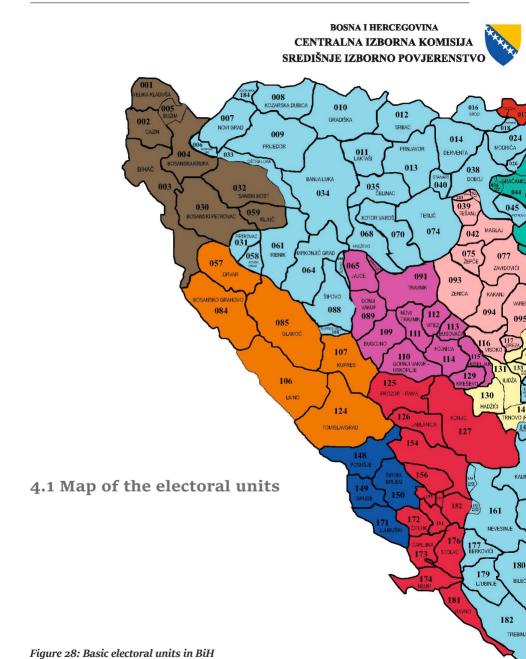
An observer should not express his/her impressions i.e. opinion with regard to the election results as long as he/she is in the capacity as an observer.

²⁹ OPINIONS OR COMPLAINTS - Form – section where a member of the polling station committee, a voter, or accredited observer writes his/her opinion or complaint. A member of the polling station committee, voter, or accredited observer may enter his/her opinion or complaint to the voting process, which he/she shall sign (opinion or complaint that is not signed personally shall not be considered). The observer may file, in writing, detailed objections to the work of the polling station committee which are attached to the Poll Book (the president shall specifically enter such a case into the Poll Book).

³⁰ Article 11, paragraph 1 of the Rulebook on conduct of elections.

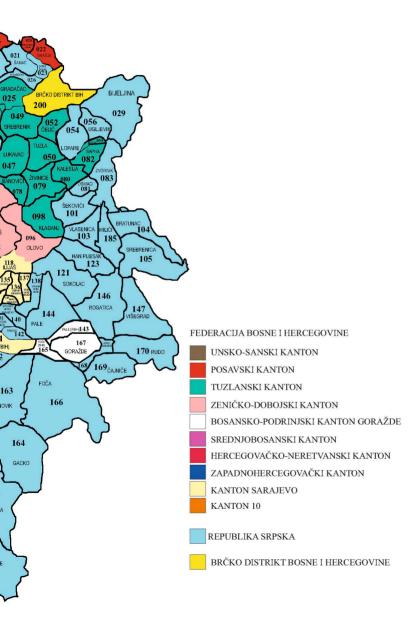
PART I	[V
--------	----

ANNEXES



БОСНА И ХЕРЦЕГОВИНА

ПЕНТРАЛНА ИЗБОРНА КОМИСИЈА



4.2 Number of registered voters in the Central Voters' Register by electoral units (constituencies) and contact information of election commissions

The number of voters registered in the Central Voters' Register for the 2020 Local Elections, as on 6 May 2020 at 24:00 hours (announcement of elections) is as follows:

	NAME OF BASIC ELECTORAL	AUTO CONTRACTOR CONTRA	ADDDESS OF ELECTION	
Code	UNIT (CONSTITUENCY)	NUMBER OF VOTERS	ADDRESS OF ELECTION COMISSION	TELEPHONE
001	VELIKA KLADUŠA	43771	Hamdije Pozderca br. 3 77230 Velika Kladuša	037/770-030
002	CAZIN	54555	Trg prvog predsjednika Predsjedništva RBiH Alije Izetbegovića br. 14 77220 Cazin	037/515-368
003	вінас́	57711	Bosanska br.4 77101 Bihać	037/229-624
004	BOSANSKA KRUPA	26013	Trg Avde Ćuka bb 77240 Bosanska Krupa	037/961-478
005	BUŽIM	15217	505. Viteške BBR br. 26 77245 Bužim	037/419-516
006	KRUPA NA UNI	1719	Dr. Milana Jelića br. 3 79227 Donji Dubovik	052/750-001
007	NOVI GRAD	26679	Petra Kočića br. 2 Novi Grad 79220	052/751-095 052/753-505
008	KOZARSKA DUBICA	23370	Svetosavska br. 5 79240 Kozarska Dubica	052/416-014
009	PRIJEDOR	86459	Trg oslobođenja br. 1 79102 Prijedor	052/213-897
010	GRADIŠKA	55757	Vidovdanska 1A 78400 Gradiška	051/810-300
011	LAKTAŠI	32825	Karađorđeva br. 56 78250 Laktaši	051/334-225
012	SRBAC	17688	Trg srpskih boraca br. 1 78420 Srbac	051/740-777 (lokal 105)
013	PRNJAVOR	39536	Karađorđeva br. 2 78430 Prnjavor	051/640-550
014	DERVENTA	33773	Trg oslobođenja br. 3 74400 Derventa	053/315-112
016	BROD	18611	Svetog Save br. 17 74450 Brod	053/610-169 053/612-015

017	ODŽAK	17366	Trg br. 1 76290 Odžak	031/761-018 031/762-363 031/761-693
018	VUKOSAVLJE	4548	Musa Ćazim Ćatić br. 163 74470 Vukosavlje	053/707-704 053/707-702
020	DOMALJEVAC - ŠAMAC	4625	Posavskih branitelja 148 76233 Domaljevac	031/716-609
021	ŠAMAC	16417	Kralja Aleksandra I Karađorđevića br. 4 76230 Šamac	054/490-458
022	ORAŠJE	18112	Treća ulica br. 45 76270 Orašje	031/714-578
023	DONJI ŽABAR	1782	Donji Žabar 76273 Donji Žabar	054/875-100
024	MODRIČA	28015	Vidovdanska br. 1 74480 Modriča	053/810-785
025	GRADAČAC	36233	Husein kapetan Gradaščević bb 76250 Gradačac	035/369-759
026	PELAGIĆEVO	4777	Trg poginulih boraca otadžbinskog rata bb 76256 Pelagićevo	054/810-088
029	BIJELJINA	109165	Trg Kralja Petra I Karađorđevića br. 1 76300 Bijeljina	055/233-122 055/211-930
030	BOSANSKI PETROVAC	6581	Bosanska br. 110 77250 Bosanski Petrovac	o37/883-583 o37/883-570
031	PETROVAC	1117	Centar br. 12 79290 Drinić	050/465-004
032	SANSKI MOST	35381	Banjalučka br. 3 79260 Sanski Most	037/681-724
033	OŠTRA LUKA	4296	Oštra Luka br. 55 79263 Oštra Luka	052/337-800
034	BANJA LUKA	191622	Trg srpskih vladara br. 1 78000 Banja Luka	051/244-585
035	ČELINAC	15673	Prvog krajiškog proleterskog bataljona br. 50 78240 Čelinac	051/553-033
036	DOBOJ-ISTOK	9869	Općina Doboj Istok 74207 Klokotnica	035/720-776
037	DOBOJ-JUG	4329	Trg 21. mart br. 1 Matuzići 74203 Doboj Jug	032/691-245
038	DOBOJ	63628	Hilandarska br. 1 74000 Doboj	053/227-560

039	TEŠANJ	40175	Trg Alije Izetbegovića br. 1 74260 Tešanj	032/650-022 (lokal 148)
040	STANARI	7673	Stanari bb 74208 Stanari	053/201-815
042	MAGLAJ	20232	Viteška br. 4 74250 Maglaj	032/465-839
044	GRAČANICA	41943	Mula Mustafe Bašeskije br. 1 75320 Gračanica	035/707-022
045	PETROVO	6606	Ozrenskih odreda br. 25 74317 Petrovo	053/262-290
047	LUKAVAC	42048	Trg slobode br. 1 75300 Lukavac	035/553-253
049	SREBRENIK	38862	Teritorijalne odbrane 92, bb 75350 Srebrenik	035/951-202
050	TUZLA	112469	ZAVNOBIH br. 11 75000 Tuzla	035/307-486
052	ČELIĆ	10055	Alije Izetbegovića br. 60-2 75246 Čelić	035/668-685
054	LOPARE	12678	Cara Dušana br. 143 75240 Lopare	055/650-193
055	TEOČAK	6732	Centar bb 75414 Teočak	035/756-073
056	UGLJEVIK	14274	Trg Draže Mihajlovića bb 763330 Ugljevik	055/773-744
057	DRVAR	6731	Titova br. 1 80260 Drvar	034/820-024
058	ISTOČNI DRVAR	181	Potoci 17 79291 Istočni Drvar	050/465-703
059	KLJUČ	16361	Branilaca bb 79280 Ključ	037/316-343
061	RIBNIK	6228	Rade Jovanića bb 79288 Ribnik	050/431-022
064	MRKONJIĆ-GRAD	18036	Trg Kralja Petra I Karađorđevića 70260 Mrkonjić-Grad	050/220-924
065	JAJCE	25596	Nikole Šopa bb 70101 Jajce	030/658-011
066	JEZERO	1116	21. novembra bb 70206 Jezero	050/291-001
067	DOBRETIĆI	2270	Dobretići bb 77210 Dobretići	030/641/202
068	KNEŽEVO	9278	Gavrila Principa bb 78230 Kneževo	051/591-181

070	KOTOR-VAROŠ	21981	Cara Dušana bb 78220 Kotor-Varoš	051/785-077
074	TESLIĆ	44043	Karađorđeva 18 74270 Teslić	053/433-680
075	ŽEPČE	25228	Zagrebačka bb 72230 Žepče	032/888-248
077	ZAVIDOVIĆI	34374	Mehmed Paše Sokolovića 66 72220 Zavidovići	032/878-314
078	BANOVIĆI	20692	Alije Dostovića br. 1 75290 Banovići	035/743-444
079	ŽIVINICE	54389	Alije Izetbegovića br. 28 75270 Živinice	035/773-777
080	KALESIJA	33381	Patriotske lige br. 15 75260 Kalesija	035/367-710
081	OSMACI	3928	Osmaci br. 111 75406 Osmaci	056/337-314 056/337-603
082	SAPNA	10170	206. Viteške brigade bb 75411 Sapna	035/599-538
083	ZVORNIK	54309	Svetog Save 124 75400 Zvornik	056/232-266
084	BOSANSKO GRAHOVO	2918	Vojislava Ivetića br. 2 80270 Bosansko Grahovo	034/206-195 034/206-144
085	GLAMOČ	4193	Nikole Bojinovića bb 80230 Glamoč	034/206-158
088	ŠIPOVO	10767	Trg Patrijarha Srpskog Pavla br. 1 70270 Šipovo	050/360-132
089	DONJI VAKUF	12688	14. septembra br. 22 70220 Donji Vakuf	030/509-603
091	TRAVNIK	47843	Mehmed Paše Kukavice bb 7270 Travnik	030/511-626
093	ZENICA	101844	Trg BiH br. 6 72000 Zenica	032/447 758
094	KAKANJ	34219	Alije Izetbegovića br. S2 72240 Kakanj	032/553-900
095	VAREŠ	8601	Zvijezda br. 34 71330 Vareš	032/848-105 032/848-109
096	OLOVO	8705	Branilaca grada bb 71340 Olovo	032/829-540
098	KLADANJ	11519	Kladanjske brigade br. 2 75280 Kladanj	035/628-478
101	ŠEKOVIĆI	7346	Josipa Kovačevića bb 75450 Šekovići	056/653-691
103	VLASENICA	10193	9. Januara br. 14 75440 Vlasenica	056/490-074

104	BRATUNAC	18684	Svetog Save br. 260 75420 Bratunac	056/410-176
105	SREBRENICA	13686	Srebreničkog odreda bb 75430 Srebrenica	065/366-901 065/803-455 065/812-911
106	LIVNO	27048	Trg branitelja Livna br. 1 80101 Livno	034/206-138 034/206-139 034/206-181
107	KUPRES (FBiH)	3712	Vukovarska br. 2 80320 Kupres FBiH	063/370-480
108	KUPRES (RS)	354	Novo Selo bb 70270 Kupres	050/490-600
109	BUGOJNO	30029	307. Motorizovane brigade bb (zgrada Općine Bugojno) 70230 Bugojno	030/257-771
110	GORNJI VAKUF - USKOPLJE	17229	Vrbaska bb 70240 Gornji Vakuf - Uskoplje	030/494-091
111	NOVI TRAVNIK	20822	Kralja Tvrtka bb 72290 Novi Travnik	030/795-600
112	VITEZ	22897	Stjepana Radića br. 1 72250 Vitez	030/718-209
113	BUSOVAČA	14072	16 kolovoz/avgust bb 72260 Busovača	030/732-184
114	FOJNICA	10558	Bosanska bb 71270 Fojnica	030/547-703 030/547-748
115	KISELJAK	17637	Bana Josipa Jelačića br. 41 71250 Kiseljak	030/871-616
116	VISOKO	34074	Alije Izetbegovića br. 12/A 71300 Visoko	032/732-581 032/732-500 061 416 652
117	BREZA	11327	Bogumilska br. l 71370 Breza	032/786-029
118	ILIJAŠ	21206	126. Ilijaške brigade br. 6 71380 Ilijaš	033/403-568
121	SOKOLAC	10674	Glasinačka br. 13 71350 Sokolac	057/448-712
123	HAN-PIJESAK	3232	Aleksandra Karađorđevića br. 3 71360 Han Pijesak	057/557-012
124	TOMISLAVGRAD	20186	Mijata Tomića bb 80240 Tomislavgrad	034/356 401
125	PROZOR-RAMA	11724	Kralja Tomislava bb 88440 Prozor Rama	036/771-858

126	JABLANICA	8980	Pere Bilića br. 25 88420 Jablanica	036/752-717
127	KONJIC	22172	Trg državnosti Alije Izetbegovića do br.1 88400 Konjic	036/731-498
129	KREŠEVO	4527	Fra Grge Martića br. 49 71260 Kreševo	030/806-148 030/806-602
130	HADŽIĆI	22560	Hadželi br. 114 71240 Hadžići	033/475-907 033/475-944
131	ILIDŽA	65517	Butmirska cesta br. 12 71210 Ilidža	033/763-465
132	ISTOČNA ILIDŽA	13513	Vojvode Radomira Putnika br. 2 71213 Istočna Ilidža	057/316-364
133	NOVI GRAD SARAJEVO	114996	Bulevar Meše Selimovića br. 97 71160 Sarajevo	033/291-284
135	VOGOŠĆA	2 7337	Jošanička br. 80 71320 Vogošća	033/586-403
136	CENTAR SARAJEVO	60247	Mis Irbina br. 1 71 000 Sarajevo	033/562-460
137	STARI GRAD SARAJEVO	36999	Zelenih beretki br. 4 71140 Sarajevo	033/282-391
138	ISTOČNI STARI GRAD SARAJEVO	1112	Hreša bb 71144 Istočni Stari Grad Sarajevo	057/265-114
139	NOVO SARAJEVO	68470	Zmaja od Bosne br. 55 71120 Sarajevo	033/492-238
140	ISTOČNO NOVO SARAJEVO	10716	Stefana Nemanje br. 2 71123 Istočno Novo Sarajevo	057/343-494 057/340-836
141	TRNOVO (FBiH)	2449	Trnovo bb 71223 Delijaš	033/586-712
142	TRNOVO	1259	Trnovskog bataljona br. 86 71220 Trnovo	057/610-237 057/610-442
143	PALE (FBIH)	606	Himze Sablje br. 33 73290 Prača	038/799-030
144	PALE	19926	Romanijska br.15 71420 Pale	057/200-740
146	ROGATICA	9330	Srpske sloge br. 81 73220 Rogatica	058/415-406 058/415-106
147	VIŠEGRAD	10879	Andrićgrad bb 73240 Višegrad	058/232-462
148	POSUŠJE	14332	Fra Grge Martića br. 30 8240 Posušje	039/685-701

149	GRUDE	13313	Republike Hrvatske br. 15E 88340 Grude	039/663-018
150	ŠIROKI BRIJEG	23446	Fra Didaka Buntića br. 11 88220 Široki Brijeg	039/706-370
158	ISTOČNI MOSTAR	154	Istočni Mostar Zijemlje bb 88280 Nevesinje	059/602-224
161	NEVESINJE	11565	Cara Dušana br. 44 88280 Nevesinje	059/602-796
163	KALINOVIK	1806	Karađorđeva br. 19 71230 Kalinovik	057/623-131
164	GACKO	8205	Nemanjina br. 5 89240 Gacko	059/472-426
165	FOČA (FBIH)	1623	Omladinska bb 73250 Ustikolina	038/519-400
166	FOČA	17204	Kralja Petra I 73301 Foča	058/211-409
167	GORAŽDE	20953	Maršala Tita br.2 73000 Goražde	038/227-637
168	NOVO GORAŽDE	1732	Božidara Goraždanina br. 64 73110 Novo Goražde	058/430-095
169	ČAJNIČE	4160	Kralja Petra I Oslobodioca bb 7328o Čajniče	058/315-875
170	RUDO	7747	Đenerala Dragoljuba Draže Mihajlovića br. 41 73260 Rudo	058/711-178 058-711-164
171	LJUBUŠKI	22403	Trg dr. Franje Tuđmana 1 88320 Ljubuški	039/835-532
172	ČITLUK	13883	Trg žrtava Domovinskog rata br. 1 88260 Čitluk	036/640-545
173	ČAPLJINA	22062	Trg Kralja Tomislava bb 88300 Čapljina	036/805-052
174	NEUM	3768	Kralja Tomislava br. 1 88390 Neum	036/880-214
176	STOLAC	11226	Kralja Tomislava 88360 Stolac	036/819-042
177	BERKOVIĆI	1681	Viduša br. 1 (Zgrada SO) 88363 Berkovići	059 860 099
179	LJUBINJE	3231	Svetosavska br. 2 88380 Ljubinje	059/630-290 065/ 032-028
180	BILEĆA	10250	Kralja Aleksandra br. 28 89230 Bileća	059/371-589
181	RAVNO	1495	Trg Ruđera Boškovića bb 88370 Ravno	036/891-471

182	TREBINJE	30745	Vuka Karadžića br. b-2 89101 Trebinje	059/260-441
183	USORA	5880	Općina Usora 74230 Usora	032/893-479
184	KOSTAJNICA	5056	Svetosavka br. 11 79224 Kostajnica	052/663-113 052/663-139
185	MILIĆI	8471	Jovana Dučića br. 2 75446 Milići	056/745-231
199	GRAD MOSTAR	100474	Stjepana Radića 76 e 88000 Mostar	036/325-112
200	BRČKO DISTRIKT BIH	86658	Dr. Abdulaha Bukvice br. 1 76120 Brčko	049/218-177

4.3 Contact information of embassies and consulates in BiH

NAME OF DCRO IN BOSNIA AND HERZEGOVINA	ADDRESS	TELEPHONE	E-MAIL	
REPUBLIC OF ALBANIA - GENERAL HONORARY CONSULATE		+ 387 (0)61 266 947	zmuharrem@hotmail.com	
AUSTRALIA - HONORARY CONSULATE IN SARAJEVO	Balibegovića 15, 71 000 Sarajevo	+ (387 33) 206 167	australian.consulate.sa@gmail.com	
EMBASSY OF THE REPUBLIC OF AUSTRIA IN SARAJEVO	Džidžikovac 7, 71000 Sarajevo	+ (387 33) 279 400; + (387 33) 279 419 (Visa Info)	sarajewo-ob@bmaa.gv.at	
PEOPLE'S REPUBLIC OF BANGLADESH - GENERAL HONORARY CONSULATE	Husrefa Redžića 13, 71000 Sarajevo	+ (387 33) 665 444	hsomun@hotmail.com	
KINGDOM OF BELGIUM - DIPLOMATIC OFFICE IN BOSNIA AND HERZEGOVINA	Grbavička 4, 71 000 Sarajevo	+ (387 33) 208 362	sarajevo@diplobel.fed.be	
REPUBLIC OF BELARUS -HONORARY CONSULATE	Jovana Cvijića 16, 71420 Pale	+ (387) 65 521 715	info@belarus.ba	
FEDERATIVE REPUBLIC OF BRAZIL	Grbavička 4, 71000 Sarajevo	+ (387 33) 921 802 + (387 33) 921 803	brasemb.sarajevo@itamaraty.gov.br	
REPUBLIC OF BULGARIA	Radnička 30, Sarajevo	+ (387 33) 206 848 + (387 33) 668 191	Embassy.Sarajevo@mfa.bg	

MONTENEGRO		Derviša Numića do broja 24, 71000 Sarajevo	+ (387 33) 239 925 + (387 33) 239 927	bosniaandherzegovina@mfa.gov.n	
	CZECH REPUBLIC	Franjevačka 13, 71000 Sarajevo	+ (387 33) 587 050	sarajevo@embassy.mzv.cz	
	KINGDOM OF DENMARK - HONORARY CONSULATE	Kasindolska 33, 71000 Sarajevo	+ 387 62 866 557	consulate.sarajevo@proma.ba	
	ARAB REPUBLIC OF EGYPT	+ (287 22) 666 400		embassy.sarajevo@mfa.gov.eg	
REPUBLIC OF FINLAND - HONORA CONSULATE		Abdića 9, 71000 Sarajevo	+ (387) 33 223 321	f_strik@strikconsulting.com	
	FRENCH REPUBLIC	Mehmed-beg Kapetanović Ljubušak 18, 71000 Sarajevo	+ (387 33) 282 050	cad.sarajevo@diplomatie.gouv.fr	
	GREECE (HELLENIC REPUBLIC)	Obala Maka Dizdara 1, 71000 Sarajevo	+ (387 33) 560 550	gremb.sjv@mfa.gr	
	REPUBLIC OF GUINEA - HONORARY CONSULATE	Sarajevska bb, 76250 Gradačac	+ 387 35 816 518	ipasaga@gmail.com	
I	REPUBLIC OF CROATIA	Maršala Tita 28, 71000 Sarajevo	+ (387 33) 277 111	croemb.sarajevo@mvep.hr	
	REPUBLIC OF CROATIA - GENERAL CONSULATE IN BANJA LUKA	Milana Kranovića 1, 78000 Banja Luka	Fax + (387 51) 258 667	gkrhbanja@mvep.hr	
	REPUBLIC OF CROATIA - GENERAL CONSULATE IN MOSTAR	Zagrebačka 8, 88000 Mostar	+ (387 36) 316 630 + (387 36) 355 070	gkrhmo@mvep.hr	
(REPUBLIC OF CROATIA - GENERAL CONSULATE IN TUZLA	Kazan mahala 1, 75 000 Tuzla	+ (387 35) 258 330 + (387 35) 258 360	gkrhtuzl@mvep.hr	
REPUBLIC OF CROATS - CONSULATE IN VITI		Franšizni centar BiH, Poslovni centar 96 broj 2, 72250 Vitez,	+ (387 30) 719 200	krh.vitez@mvep.hr	
	REPUBLIC OF INDONESIA	Splitska 9, 71000 Sarajevo	+ (387 33) 568 510	sarajevo.kbri@kemlu.go.id	
I	SLAMIC REPUBLIC OF IRAN	Obala Maka Dizdara 6, 7100 Sarajevo	+ (387 33) 650 210 + (387 33) 225 126	embassy@iran.ba	

ITALIAN REPUBLIC	Čekaluša 39, 71000 Sarajevo	+ (387 33) 565 450 + (387 33) 203 961 + (387 33) 218 021 + (387 33) 218 022	ambsara@bih.net.ba
ITALIAN REPUBLIC - HONORARY CONSULATE IN MOSTAR	Kralja Tomislava 89, 88000 Mostar	-	-
JAPAN	Bistrik 9, 71000 Sarajevo	+ (387 33) 277 500	japanbih@sx.mofa.go.jp
STATE OF QATAR	Dajanli Ibrahim-bega 23, 71000 Sarajevo	+ (387 33) 565 810 + (387 33) 565 812 + (387 33) 565 813	sarajevo@mofa.gov.qa
KAZAKHSTAN - HONORARY CONSULATE IN SARAJEVO	Braće Mulić 65, 71000 Sarajevo	+ (387) 33 879 401	consulate@berkut.ba
PEOPLE'S REPUBLIC OF CHINA	Braće Begića 17, 71000 Sarajevo	+ (387 33) 215 102	cnembbh@gmail.com
REPUBLIC OF CYPRUS -HONORARY CONSULATE	Maršala Tita 28, 71000 Sarajevo	+ 387 65 566 843	nenad.baros@bblegal.ba
DEMOKRATIC REPUBLIC OF CONGO	Bulevar mira bb, Brčko Distrikt	+ (387 49) 232 800 + (387 33) 239 039	hcdrcong@teol.net
KOREA - HONORARY CONSULATE	Binježevo bb, 71240 Hadžići	+ (387 33) 292 200 + (387 33) 292 250	svjetlan.stanic@stanic.com
STATE OF KUWAIT	Talirevića 1, 71000 Sarajevo	+ (387 33) 569 020	info@kuwaitembassy.ba
STATE OF LIBYA	Patriotske lige 45, 71000 Sarajevo	+ (387 33) 200 621 + (387 33) 226 271	libyanembassy.sarajevo@gmail.com
HUNGARY	Splitska 2, 71000 Sarajevo	+ (387 33) 205 302 + (387 33) 208 353	mission.sjj@mfa.gov.hu
HUNGARY – HONORARY CONSULATE IN BANJA LUKA	Ada 19a, 78000 Banja Luka	+ (387 51) 450 128	slaven.grbic@slavendoo.com
HUNGARY – HONORARY CONSULATE IN MOSTAR	Vokića i Lorkovića 91, Mostar	+ (387 36) 320 194	yladimir.lukic@intra.ba
HUNGARY – HONORARY CONSULATE IN TUZLA	Branilaca BiH 11 (1. sprat), 75000 Tuzla	+ (387 35) 304 500	madjarskikonzulat.tz@gmail.com

REPUBLIC OF NORTH MACEDONIA	Splitska 57, 71000 Sarajevo	+ (387 33) 810 760 + (387 33) 269 402, + (387 33) 269 401-Vizni / konzularni odjel	sarajevo@mfa.gov.mk
MALAYSIA	MALAYSIA Radnička 4A, 71000 + (3		mwsarajevo@kln.gov.my
SOVEREIGN ORDER OF MALTA – KNIGHTS OF MALTA	Mula Mustafe Bašeskije 12, 71000 Sarajevo	+ (387 33) 666 742	bosniaherzegovinaembassy@ orderofmalta.int
KINGDOM OF THE NETHERLANDS	Grbavička 4, 71000 Sarajevo	+ (387 33) 562 600	sar@minbuza.nl
KINGDOM OF NORWAY	Ferhadija 20, 71000 Sarajevo	+ (387 33) 254 000	emb.sarajevo@mfa.no
FEDERAL REPUBLIC OF GERMANY	Skenderija 3, 71000 Sarajevo	+ (387 33) 565-300	info@sarajevo.diplo.de
ISLAMIC REPUBLIC OF PAKISTAN	Emerika Bluma 17, 71000 Sarajevo	+ (387 33) 211 836 + (387 33) 666 657	parepsarajevo@mofa.gov.pk
STATE OF PALESTINE	Ul. Ante Fijaminga 10 i 12, 71000 Sarajevo	+ (387 33) 571 445 + (387 33) 571 446	sarajevo@palestinianembassy.ba
REPUBLIC OF POLAND	Višnjik 20, 71000 Sarajevo	+ (387 33) 290 500 (centrala) + (387 33) 290 501 (Ured Ambasadora) + (387 33) 290 503 (Konzularni odjel) + (387 33) 290 504 (Administracija i finansije)	sarajewo.amb.sekretariat@msz.gov.pl
ROMANIA	Čobanija 28, 71000 Sarajevo	+ (387 33) 207 447 + (387 33) 668 893 Konzularni ured	sarajevo@mae.ro
RUSSIAN FEDERATION	Urjan Dedina 93, 71000 Sarajevo	+ (387 33) 668 147 + (387 33) 210 913	rusembbih@bih.net.ba
REPUBLIC OF SAN MARINO	Mjedenica 33, 71 000 Sarajevo	+ (387 33) 223 447	amb.bosniaerzegovina@gov.sm
KINGDOM OF SAUDI ARABIA	Kalemova 40, 71000 Sarajevo	+ (387 33) 211 861 + (387 33) 211 862 + (387 33) 215 265 + (387 33) 215 267 + (387 33) 211 737	baemb@mofa.gov.sa
UNITED STATES OF AMERICA	Roberta C. Frasurea 1, 71000 Sarajevo	+ (387 33) 704 000	Fax: + (387 33) 659 722 + (387 33) 704 422
REPUBLIC OF SLOVAKIA	Trnovska br. 6, 71000 Sarajevo	+ (387 33) 716 440 + (387 33) 716 441 Konzularni odjel	emb.sarajevo@mzv.sk

SLOVAKIA - HONORARY CONSULATE	Globtour, Industrijska zona bb, 88 266 Međugorje	+ (387 36) 653 250, + (387 36) 651 693	globtour@globtour.com	
REPUBLIC OF SLOVENIA	Maglajska 4, 71000 Sarajevo	+ (387 33) 251 770	sloembassy.sarajevo@gov.si	
REPUBLIC OF SERBIA	Obala Maka Dizdara 3a, 71000 Sarajevo	+ (387 33) 260 080 + (387 33) 260 090	ambasada.sarajevo@mfa.rs	
REPUBLIC OF SERBIA - GENERAL CONSULATE IN BANJA LUKA	3	+ (387 51) 227 060 + (387 51) 227 040	konzulat.bl@mfa.gov.yu	
REPUBLIC OF SERBIA - GENERAL CONSULATE IN MOSTAR	Konak = 88000	+ (387 36) 556 001, 555 910	gk.mostar@mfa.rs	
VATICAN	Pehlivanuša 9, 71000 Sarajevo	+ (387 33) 551 055 + (387 33) 551 056	nunbosnia@lsinter.net	
KINGDOM OF SPAIN	Mehmeda Mujezinovića 13A, 71 000 Sarajevo	+ (387 33) 584 000 + (387 33) 584 003 + (387 33) 584 004	emb.sarajevo.@maec.es	
KINGDOM OF SPAIN - HONORARY CONSULATE	Stjepana Radića 31/ II, 88000 Mostar	+ (387) 36 333 518	consuladoesp.mostar@ymail.com	
SWISS CONFEDERATION (SWITZERLAND)	Zmaja od Bosne 11, zgrada RBBH objekat B, 71000 Sarajevo	+ (387 33) 275 850	sarajevo@eda.admin.ch	
KINGDOM OF SWEDEN	Ferhadija 20, 71 000 Sarajevo	+ (387 33) 276 030	ambassaden.sarajevo@gov.se	
REPUBLIC OF TURKEY	Vilsonovo šetalište bb, 71000 Sarajevo	+ (387 33) 568 750	embassy.sarajevo@mfa.gov.tr	
REPUBLIC OF TURKEY - GENERAL CONSULATE IN MOSTAR	Mala Tepa 24, 88000 Mostar	+ (387 36) 551 209	trconmos@cob.net.ba	
UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND	Hamdije Čemerlića 39a, 71000 Sarajevo	+ (387 33) 282 200	britemba@bih.net.ba	
UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND - BRITISH EMBASSY OFFICE BANJA LUKA	Petra Kočića 3, 78000 Banja Luka	+ (387 51) 212 395	beo-bl@inecco.net	
OFFICE OF THE EMBASSY OF UKRAINE IN SARAJEVO	BASSY OF UKRAINE Zvizdovića 1, 71000 + (387 33) 295 156 emb ba@mta.		emb ba@mfa.gov.ua	

4.4 Code of Conduct for International Election Observers 31

International election observation is widely accepted around the world. It is conducted by intergovernmental and international nongovernmental organizations and associations in order to provide an impartial and accurate assessment of the nature of election processes for the benefit of the population of the country where the election is held and for the benefit of the international community. Much therefore depends on ensuring the integrity of international election observation, and all who are part of this international election observation mission, including long-term and short-term observers, members of assessment delegations, specialized observation teams and leaders of the mission, must subscribe to and follow this Code of Conduct.

Respect Sovereignty and International Human Rights – Elections are an expression of sovereignty, which belongs to the people of a country, the free expression of whose will provides the basis for the authority and legitimacy of government. The rights of citizens to vote and to be elected at periodic, genuine elections are internationally recognized human rights, and they require the exercise of a number of fundamental rights and freedoms. Election observers must respect the sovereignty of the host country, as well as the human rights and fundamental freedoms of its people.

Respect the Laws of the Country and the Authority of Electoral Bodies – Observers must respect the laws of the host country and the authority of the bodies charged with administering the electoral process. Observers must follow any lawful instruction from the country's governmental, security and electoral authorities. Observers also must maintain a respectful attitude toward electoral officials and other national authorities. Observers must note if laws, regulations

³¹CoC was endorsed on October 27th, 2005 in the United Nations, New York. Organisations that have endorsed the said documents since October 24th 2005 are: African Union, Asian Network for free Elections (ANFREL), The Carter Center, Center for Electoral Promotion and Assistance (CAPEL), Commonwealth Secretariat, Council of Europe - European Commission for Democracy through Law (Venice Commission), Council of the European Union, Electoral Institute for Sustainable Democracy in Africa (EISA), European Commission, European Network of Election Monitoring Organizations (ENEMO), Electoral Reform International Services (ERIS), IFES International IDEA, Inter-Parliamentary Union, International Republican Institute (IRI), National Democratic Institute (NDI), Organization of American States (OAS), Organization for Security and Cooperation in Europe, Office of Democratic Institutions and Human Rights (OSCE/ODIHR), Pacific Islands, Australia & New Zealand Electoral Administrators' Association (PIANZEA), Pacific Islands Forum, United Nations Secretariat.

or the actions of state and/or electoral officials unduly burden or obstruct the exercise of election-related rights guaranteed by law, constitution or applicable international instruments.

Respect the Integrity of the International Election Observation Mission – Observers must respect and protect the integrity of the international election observation mission. This includes following this Code of Conduct, any written instructions (such as a terms of reference, directives and guidelines) and any verbal instructions from the observation mission's leadership. Observers must: attend all of the observation mission's required briefings, trainings and debriefings; become familiar with the election law, regulations and other relevant laws as directed by the observation mission; and carefully adhere to the methodologies employed by the observation mission. Observers also must report to the leadership of the observation mission any conflicts of interest they may have and any improper behavior they see conducted by other observers that are part of the mission.

Maintain Strict Political Impartiality at All Times – Observers must maintain strict political impartiality at all times, including leisure time in the host country. They must not express or exhibit any bias or preference in relation to national authorities, political parties, candidates, referenda issues or in relation to any contentious issues in the election process. Observers also must not conduct any activity that could be reasonably perceived as favoring or providing partisan gain for any political competitor in the host country, such as wearing or displaying any partisan symbols, colors, banners or accepting anything of value from political competitors.

Do Not Obstruct Election Processes – Observers must not obstruct any element of the election process, including pre-election processes, voting, counting and tabulation of results and processes transpiring after election day. Observers may bring irregularities, fraud or significant problems to the attention of election officials on the spot, unless this is prohibited by law, and must do so in a non-obstructive manner. Observers may ask questions of election officials, political party representatives and other observers inside polling stations and may answer questions about their own activities, as long as observers do not obstruct the election process. In answering questions observers should not seek to direct the election process. Observers may ask and answer questions of voters

but may not ask them to tell for whom or what party or referendum position they voted.

Provide Appropriate Identification – Observers must display identification provided by the election observation mission, as well as identification required by national authorities, and must present it to electoral officials and other interested national authorities when requested.

Maintain Accuracy of Observations and Professionalism in Drawing Conclusions – Observers must ensure that all of their observations are accurate. Observations must be comprehensive, noting positive as well as negative factors, distinguishing between significant and insignificant factors and identifying patterns that could have an important impact on the integrity of the election process. Observers' judgments must be based on the highest standards for accuracy of information and impartiality of analysis, distinguishing subjective factors from objective evidence. Observers must base all conclusions on factual and verifiable evidence and not draw conclusions prematurely. Observers also must keep a well documented record of where they observed, the observations made and other relevant information as required by the election observation mission and must turn in such documentation to the mission.

Refrain from Making Comments to the Public or the Media before the Mission Speaks – Observers must refrain from making any personal comments about their observations or conclusions to the news media or members of the public before the election observation mission makes a statement, unless specifically instructed otherwise by the observation mission's leadership. Observers may explain the nature of the observation mission, its activities and other matters deemed appropriate by the observation mission and should refer the media or other interested persons to the those individuals designated by the observation mission.

Cooperate with Other Election Observers – Observers must be aware of other election observation missions, both international and domestic, and cooperate with them as instructed by the leadership of the election observation mission.

Maintain Proper Personal Behavior – Observers must maintain proper personal behavior and respect others, including exhibiting sensitivity for host-country cultures and customs, exercise sound judgment in personal interactions

and observe the highest level of professional conduct at all times, including leisure time.

Violations of This Code of Conduct – In a case of concern about the violation of this Code of Conduct, the election observation mission shall conduct an inquiry into the matter. If a serious violation is found to have occurred, the observer concerned may have their observer accreditation withdrawn or be dismissed from the election observation mission. The authority for such determinations rests solely with the leadership of the election observation mission.

Pledge to Follow This Code of Conduct – Every person who participates in this election observation mission must read and understand this Code of Conduct and must sign a pledge to follow it.

4.5 Section 17 of the BiH Election Law³²; Election Observers

Article 17.1

- (1) Representatives of international observers, associations of citizens, political parties, coalitions, lists of independent candidates and independent candidates (hereinafter "observers") may observe all electoral activities in BiH provided that they are accredited in accordance with this law.
- (2) Observers shall have access to relevant documents and public election commission meetings, shall be free to contact any person at any time during the entire period of the electoral process, and shall have access to all Voter Registration Centres, Polling Stations, Counting Centres, and other relevant locations as specified by the Central Election Commission of BiH

Article 17.2

- (1) Observers shall not in any way interfere with electoral activities and they shall respect the secrecy of the voting. An observer may have only 1 representative at the same time at a public election commission meeting, Voter Registration Centre, Counting Centre, Polling Station, or any other relevant location, as specified by the Central Election Commission of BiH.
- (2) International observers shall not be subject to the limitation of the number of observers referred to in Paragraph 1 of this Article.

³² "Official Gazette of BiH", no. 23/01, 7/02, 9/02, 20/02, 25/02, 4/04, 20/04, 25/05, 52/05, 65/05, 77/05, 11/06, 24/06, 32/07, 33/08, 37/08, 32/10, 18/13, 7/14, 31/16 and 41/20.

(3) Observers, while observing electoral activities, shall wear official accreditation identification and an observer shall not wear or carry any insignia or mark that identifies him or her with a particular political party, coalition, list of independent candidates or independent candidate.

Article 17.3

The Central Election Commission of BiH shall accredit and issue accreditation identification for International Observers. The Central Election Commission of BiH shall establish Regulations in order to determine the criteria and the application process for the accreditation of international observers.

Article 17.4

- (1) The Central Election Commission of BiH shall accredit and issue accreditation identification to associations of citizens. The Central Election Commission of BiH shall establish Regulations in order to determine the criteria for accreditation of the associations of citizens and the distribution of accreditation identification. The application for accreditation shall include: 1) a signed statement by the authorised person of the association of citizens that the association is not established or sponsored by or engaged in any activities on behalf of a registered political party, coalition, list of independent candidates or independent candidate; and 2) the name, valid ID card number, national identification number (JMBG) of the nominated observer.
- (2) In the event that the Central Election Commission of BiH has found that an association of citizens is established and sponsored by a certified political party or that it is involved in any activities on behalf of the certified political party, the Central Election Commission of BiH shall refuse to issue the accreditation identification to that association.

Article 17.5

- (1) The competent election commission shall accredit a registered political party, coalition, list of independent candidates or independent candidate to act as observers in the electoral unit in which the political party, coalition, list of independent candidates or independent candidate has registered to stand for office.
- (2) The Central Election Commission of BiH shall accredit observers who will observe the work of the Central Election Commission of BiH and the Central Counting Centre(s).
- (3) Entity and Cantonal Election Commissions shall accredit observers who will observe the work of their commissions.

- (4) A Municipal Election Commission shall accredit observers who will observe the work of the Municipal Election Commission, Voter Registration Centres, Polling Stations, and any other relevant location in its jurisdiction.
- (5) The political party, coalition, list of independent candidates or independent candidate shall submit the names, numbers of valid ID Cards and national identification numbers of the nominated observers to the competent election commission.

Article 17.6

The Central Election Commission of BiH shall establish Regulations concerning the accreditation identification's design, and the manner that it is to be used by the observer.

Article 17.7

The final deadline for submission of an application for accreditation of observers shall be established by the Central Election Commission of BiH, and the deadline concerning requests for the accreditation of observers.

Article 17.8

An observer who has been denied accreditation by a Municipal, Cantonal, or Entity Election Commission may within three days from the day of receipt of the decision submit a complaint with the Central Election Commission of BiH, which will resolve it within seven days from the day of the receipt.

Article 17.9

- (1) An observer may submit a substantiated objection, in writing, to the work of the bodies responsible for the conduct of elections as established by this Law, which shall be enclosed to the record on the work of said body responsible for the conduct of elections, on the basis of which a political entity may submit a complaint to the competent body.
- (2) The observer shall have the right to request a copy of the record on the work of the body responsible for the conduct of elections whose work she/he has observed.

Article 17.10

- 1) The body issuing accreditation to an accredited observer may revoke his/her status of an observer and cancel the accreditation because of a violation of the provision of Article 17.2.
- (2) The Central Election Commission of BiH shall issue detailed regulations on the conditions and procedure of the application of this Chapter.

Addresses and contact information of the Central Election Commission of BiH Address:

Danijela Ozme br.7 71000 Sarajevo Bosna i Hercegovina Telephone:

Switchboard + 387 33 251 300 **Public relations** + 387 33 251 323 Fax:+ 387 33 251 329

E-mail address:
 kontakt@izbori.ba

(for all contacts, appeals, remarks, etc.)

Internet-stranica: www.izbori.ba

ISBN 978-9958-555-56-5

7 789958 555565