

BOSNA I HERCEGOVINA
CENTRALNA IZBORNA KOMISIJA
SREDIŠNJE IZBORNO POVJERENSTVO



БОСНА И ХЕРЦЕГОВИНА
ЦЕНТРАЛНА ИЗБОРНА КОМИСИЈА

INSTRUCTION
on the method entry, processing and control of the election results for the 2020 Local
Elections

Sarajevo, May 2020

Based on Article 2.9, paragraph (1), point 2, and in relation to Article 2.13, paragraph (1), points 7 and 8 of the Election Law of Bosnia and Herzegovina (“Official Gazette of BiH” no. 23/01, 7/02, 9/02, 20/02, 25/02, 4/04, 20/04, 25/05, 52/05, 65/05, 77/05, 11/06, 24/06, 32/07, 33/08, 37/08, 32/10, 18/13, 7/14 and 31/16) and Article 63 of the Rulebook on conduct of the elections in Bosnia and Herzegovina (Official Gazette of BiH, nos. 29/18, 62/18, 69/18 and 25/20) , the Central Election Commission of Bosnia and Herzegovina has at its 20th session held on 6th May 2020 passed

INSTRUCTION
on the method entry, processing and control of the election results for the 2020 Local Elections

Article 1
(Application)

The Instruction shall lay down the manner of organizing the work of election commissions, and the appointment, work and authorizations of controllers for correct consolidation of the results from regular polling stations of the basic constituency in Bosnia and Herzegovina, number of controllers, administrators and staff for entry and processing of the results, controllers’ qualifications, the method of monitoring field work-method of communication, as well as the type of communication with controllers.

Article 2
(Entry and processing of election results)

- (1) The election commission of the basic constituency (hereinafter: the election commission), shall no later than (30) days before the Election Day pass an act appointing a controller for entry of the election results and an administrator for entering election results.
- (2) The election commission shall provide a sufficient number of computers that need to be networked and through which the election results will be entered. A sufficient number of computers is considered to be one computer for entering election results from up to 25 regular polling stations in the basic constituency.
- (3) In addition to the computer for entering election results, the election commission shall also provide a computer for the supervisor of election results as well as a computer for the controller of election results.
- (4) The officers for entering the election results shall enter the election results in the application as they were established by the polling station committee at a polling station.
- (5) The Supervisor of election results shall monitor the entry of election results, so that the election results from all regular polling stations are entered on time.

Article 3
(Number of controllers and qualifications)

(1) The Election Commission shall no later than (30) days before the Election Day pass the decision appointing the election results controller for its basic constituency, which shall be immediately submitted to the Central Election Commission of Bosnia and Herzegovina (hereinafter: the BiH Central Election Commission).

(2) Election commissions having more than hundred regular polling stations may, if necessary, appoint more controllers, depending on the resources at their disposal.

(3) The election results controller referred to in paragraph (1) of this Article is a member of the election commission or another person who has the necessary experience in conducting elections, and satisfactory IT proficiency.

(4) Appointed controllers shall complete the training in accordance with the Training Plan and Program for the use of JIIS BiH in the basic constituency determined by the BiH Central Election Commission.

Article 4
(Controller's authorizations)

(1) After obtaining the consent of the election commission of the basic constituency the controller of election results shall be responsible to make corrections in the part of:

- a) correct the erroneous entry, if the polling station committee enters the data on the number of names on the excerpt from the Central Voters' Register in the field for the number of signatures on the voters' register;
- b) correct the number of ballots in the ballot box if the polling station committee has entered the total number of ballots received;
- c) correct the incorrect control number, if the polling station committee enters a number that does not correspond to the actual control number in the accuracy test;
- d) correct incorrectly entered numbers representing the sum of certain data: the total number of invalid ballots, the total number of valid votes for political subjects and the total number of valid votes for candidates for national minorities.

(2) The election results controller shall not make any corrections to the original forms or any copy of the aggregate result forms entered by the polling station committee at the polling station.

(3) The election results controller shall achieve the necessary cooperation with the controllers in the BiH Central Election Commission.

Article 5
(Requests of the election commission for correct consolidation of the election results)

(1) Following completion of all corrections referred to in Article 4, paragraph (1) of this Instruction the controller of election results shall submit to the election commission a written report (printed from the application) on all polling stations where:

- a) a candidate in the open list received more votes than the political subject whose candidate he/she is;
- b) the number of ballots found in the ballot box is higher or lower than the sum of the total number of valid votes and the total number of invalid ballots.

(2) The election commission shall make a decision on the request for proper consolidation of the results based on the report of the election results controller, in which it shall state the polling station code and the level for which it is necessary to properly consolidate the determined results, and shall submit it to the BiH Central Election Commission of the official fax or e-mail.

(3) The BiH Central Election Commission shall pass an order for opening of the bags aimed at correct consolidation of the election results based on the request referred to in paragraph (2) of this Article, printed report from the application on irregularities for given polling stations and original forms for aggregate results from those polling stations, and after assessing the justification of the request for correct consolidation of established election results.

Article 6 (Content of the form)

The form – Request for opening of bag and proper consolidation of the results (ZPOR form) is integral party of this Instruction.

Article 7 (Entry into force and publication in the official gazettes)

This Instructions shall enter into force on the day of its publication in the Official Gazette of BiH, and shall be published in the Official Gazette of Federation BiH, the Official Gazette of Republika Srpska, the Official Gazette of the BiH District of Brčko and on the web page of the BiH Central Election Commission www.izbori.ba.

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Sarajevo, 6th May 2020

President

Vanja-Bjelica-Prutina