Name of Contracting Authority: **Central Election Commission of Bosnia and Herzegovina**
Head Office of the Contracting Authority: **Danijela Ozme No. 7**
71 000 Sarajevo

PUBLIC CALL
for Submission of Indicative Offers

1. SUBJECT OF THE CALL

This public call for submission of indicative offers has been prepared in accordance with Article 14.a of the Law on Public Procurement ("Official Gazette of BiH", nos. 39/14, 59/22, and 50/24).

The subject of the call is the **lease of closed-type warehouse space** (hereinafter: warehouse space) for the needs of the Central Election Commission of Bosnia and Herzegovina (hereinafter: the Contracting Authority), which must meet the minimum technical, security, and other necessary conditions for storing sensitive and non-sensitive electoral material, documentation, and archives, as well as for storing specific equipment (voter biometric identification system, ballot scanning system for polling stations, and ballot paper).

In order for the Central Election Commission of Bosnia and Herzegovina, before making a decision on initiating the procedure for warehouse leasing and publishing a public call for submission of bids, to prepare it in accordance with the requirements provided by the market — and above all, taking into account the functional requirements of the equipment that is the subject of procurement — it invites interested bidders to submit their indicative offers

2. CHARACTERISTICS OF THE WAREHOUSE SPACE

a) Basic characteristics of the warehouse space:

1. Warehouse space from a minimum of 2,500 m² up to 3,000 m² of usable (walkable) area, with a mandatory possibility of using a racking system (Section A – storage of sensitive and non-sensitive election material, Section B – storage of specific election technologies, Section C – preparation of specific technologies for use);
2. Office area of at least 200 m², including offices and a staff break room
3. Multiple sanitary facilities;
4. Pallet racks for storing material;
5. Relative humidity: between 30% and 60%;
6. Temperature: between 10°C and 26°C.

b) Other characteristics of the warehouse space:

The space must be suitably conditioned for storing specific electoral technologies and equipment, specifically:

1. It must be a single unit and separated from the rest of the building in case multiple users are located within the same spatial unit (building, facility, etc.);

2. It must have all installations in accordance with applicable regulations and standards (electrical, plumbing, sewage), as well as video surveillance;
3. It must allow unhindered and properly conditioned access for trucks to the warehouse, and quality communication routes for freight vehicles;
4. It must enable loading and unloading using forklifts in the archival depot and its access area;
5. It must contain professional archive interconnected shelving units that form an integrated system for storing archival material;
6. The warehouse must be resistant to precipitation and flooding;
7. It must be equipped with an anti-burglary protection system
8. It must have an evacuation plan and a fire protection plan

9. **c) Location of the warehouse space**

The warehouse should be located within the Sarajevo Canton or the City of East Sarajevo, at a **maximum distance of 15 km from** the Contracting Authority's Head Office (Danijela Ozme 7, Sarajevo), with asphalt-paved road access to and from the warehouse.

3. METHOD OF SUBMISSION OF INDICATIVE OFFERS

- Indicative offers shall be submitted **electronically or by post** to the address of the CEC BiH, Danijela Ozme No. 7, 71000 Sarajevo, email: kontakt@izbori.ba
- The offer must contain technical characteristics of the warehouse, software and services, references, and an explanation on how other requirements will be met and support provided. For clarifications, contact tel. +387 33 251-300.
- Bidders may request additional clarifications or submit comments no later than the deadline for submission of offers.
- Deadline for submission: 20. October 2025

4. NOTE

• This call does not oblige the contracting authority to conclude a contract;
• Indicative offers serve exclusively for collecting market information;
• All information contained in the offers will be treated as **confidential.**